

**SUNY Broome Community College**  
**General Education Committee Minutes**

**11/2/23**

**College Vision: Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Thursday, Nov 2, 2023 3-4:30 pm Via Zoom

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Members Present: K. Moyer, G. Scaringi, J. Tracy, A. Glenn, B. Dawe, L. Heron

Non-Voting Present: J. Anderson, M. Montemagno, M. Stamets, M. Tubaugh, D. Berchtold, K. McLain, C. Martey-Ochola

- I. Call to order: 3:00pm
- II. Minutes from Oct 19, 2023  
Motion to approve: B. Dawe, 2<sup>nd</sup>: G. Scaringi, Vote: 6, 0, 0
- III. New Course Proposal – none
- IV. Course Revisions
  - a. HOS 101 – info lit (use Niche Academy)  
Presentation: Just infusing the Gen Ed SLOs for Info Lit into the course and will use Niche Academy to help teach and measure the outcomes.  
Committee has issues of wording of the #3 outcome and the SUNY outcomes—possibly just use the SUNY language directly to fix the issue.  
Suggested maybe trying to combine some of the outcomes.  
Possible suggestion: locate information, create and disseminate tools using professional ethics appropriate to need and discipline.  
Recommendation: Revise the wording of #3 to match SUNY – Committee will look at the revisions and vote next meeting

b. BHM 235 – Math

Presentation: Feels that this does meet the requirements of a Gen Ed math course, so looking for this to be listed as a Math Gen Ed course. This will help across all the BHM programs and degrees. All students take this course, but not all take Kitchen Chem for their Natural Science requirement and if they don't take Kitchen Chem, then they won't meet the Gen Ed credit number requirements. AAS degree program used to just say Gen Ed math and suggested MATH 115 previously, now it would specifically list this course at the Math requirement for the program.

Language of number 2—might want to make it an “or” instead of “and” to match SUNY SLOs and to make assessment easier.

The Gen Ed committee Will have this reviewed by T. Bremmer to see how the Math Dept feels about this being listed as a math course.

K. McLain—concern about a student not in the program taking this as a Math Gen Ed is highly unlikely because of pathways...highly unlikely that someone will take this course instead of what their pathway states.

Counter point: Students in LAAA and ISP degree programs can pick any Gen Ed Math, it is not specified.

Need to make sure that the course does meet SUNY's requirements for any students that will transfer to other schools (or programs).

M. Montemagno: allowing students taking an LAAA degree online to have the opportunity to take different classes to try out new ideas is invaluable, so it would be a bonus that someone could take this course to try it out.

K. McLain stated that she does not think that the committee needs to check with the Math department—the committee just needs to make sure that the SUNY outcomes are listed in the course.

B. Dawe and K. Moyer discussed the past practice where we have absolutely gone back to departments to review specific courses. The by-laws are also written so that there is a 2-week period for committee members to go back to the campus as a whole and gather feedback before a vote is taken on any new Gen Ed course.

C. Martey-Ochola—there was a similar issue with a PHYS course thinking it met the Math requirements, the Math department reviewed and helped to improve the PHYS course to make it met the requirements and make it better. So this process can be really helpful.

Recommendation: Talk to the Math department and then come back. If there are no concerns from Math, we can finalized discussion and vote. If there are concerns from MATH, then we will need to have more of a discussion before we vote.

Thought for the future...if this course becomes a Math Gen Ed, how will enrollment be handled to ensure that your students can take it if there is a lot of interest from non-program?

Most likely reserved seats in the course.

Who teaches the course? What are their credentials—are they qualified to teach a Math course? Do they have the Math background?

General Note: A person can hold an instructional level position and have 4 years by contract to obtain their MA.

K. McLain: She has taught stats without math background—had 8 courses of stats through her doctorate program. Someone teaching this course can have knowledge to teach a culinary specific math course. This question has never been asked by Gen Ed and we are stepping out of bounds.

J. Tracy: She teaches dental radiology, which is heavy physics, and she teaches it without a physics background or degree.

J. Anderson: Typically at any institution he has taught at, a person needs an MA degree, but it doesn't necessarily have to be in the specific field of the course as long as they can demonstrate that they have the necessary background in the specific field. Need to maintain the integrity in the specific fields because we are an institution of higher education.

- c. BHM 216 – Natural Science—just embedded, not a NS Gen Ed course  
Presentation: Kitchen Chem is not in the Culinary degree—this is the result of the pathways. So this course is for people in the Culinary and Event Management (AOS degrees). AAS degrees still have to take a SUNY Gen Ed class for Natural Science.  
Recommendation: Just issue with the form and check box: under letter B on the form note that the Natural Science outcomes are being infused into this course, but do not check the box that makes it appear this will be Natural Science Gen Ed course. With this revision we can vote next meeting.

V. Deactivations – none

VI. New Business

- a. Vote on BUS 215  
Motion to vote: G. Scaringi, Vote: 6, 0, 0
- b. Bi-Law Verbiage on Google Docs
  - i. Review Sections I and II  
No time to discuss, will add it to the agenda for next time
- c. Gen. Ed. List housed on SBCC website – update  
Presentation: M. Tugbaugh is the new Web Developer for Broome. She is here to show us a rough draft of what the new Gen Ed portions to the website could look like.  
Comments:  
Having the course title is necessary, and the link would be awesome, as long as it isn't too burdensome.

M. Tugbaugh is looking at a way to just import the info to make it easier to link to Acalog automatically. This will also mean it will automatically be updated as Acalog is updated.

We can also work on the layout to make it more visibly appealing—we don't have to do just a list.

Link the different categories and competencies to their own subpages for the lists of courses that meet each one.

VII. Call for New Business

VIII. VI. Adjournment 4:30

*Respectfully submitted by K. Moyer*