

**SUNY Broome Community College  
General Education Committee Minutes  
3/18/21**

College Vision: **Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**  
**Thursday, Mar. 4, 2021 3-4:30 pm**  
**Via Zoom**

**Vision: LEARNING TODAY, TRANSFORMING TOMORROW**

**Voting Members Present: H. Bartlett, C. Church, B. Dawe, K. Moyer, S. Ohl, C. Tokos**

**Non-Voting Present: D. Berchtold, S. Gible, K. McLain**

**I. Call to order**

**II. Minutes from 3/4/21.** Motion to approve: S. Ohl, 2<sup>nd</sup> H. Bartlett Vote: 5, 0, 1 (absent)

**III. Courses**

- a. No new course proposals/revisions

**IV. New Business**

- a. Dr. Kim McLain, update from Institutional Effectiveness & Enrollment Planning  
No updates other than the up-coming Middle States visit. As of right now the visiting committee has decided to not meet with the Gen Ed committee, but that could still change last minute during the actual visit (March 29-31). We will be contacted if that happens.
- b. Middle States Self Study and visit  
Discussed the up-coming Middle States visit and possible questions that might be asked. Shared possible answers to questions about Gen Ed courses and assessment, as well as the process for approving Gen Ed courses and the development of the measurable statements for the ILOs.

For Review from last meeting, for Middle States Prep:

**Most important**, read over the Gen Ed portions of Standard 3 and Standard 5 the [self-study report](#). You will have to be signed into My College to download the report.

**Also keep in mind** that Middle States focuses on their definition of what general education encompasses; it is not equal to the SUNY general education definition. Read over #5 of [Standard 3 from Middle States](#) to understand what they are looking

for with General Education programs.

**Some things to consider reviewing (or spending some time thinking about how you could talk about these points):**

- Review our process of approving Gen Ed courses to make sure we can talk clearly about it and explain how we are objective in our evaluation of proposed courses.
  - Look over the program ILO maps so we can speak to how programs are capturing the general education program at the college.
  - Be able to discuss the new ILO and the process we used with working with it. (It was highlighted in the Self Study)
  - Understand and be able to talk about how instructors of Gen Ed courses look at what they do and use that information to improve student learning (this is a major point of interest for Middle States)--basically, this is assessment--how we assess and how we use that assessment data to improve student learning. We may just be starting to do this with the Gen Ed program overall, but we can speak to the individual Gen Ed courses we teach or that are part of our division.
- c. Gen Ed course assessments that map to ILOs: First look at the data  
Not discussed due to time constraints.

**V. Call for New Business**

**VI. Adjournment 4:35pm**

*Respectfully submitted by Karyn Moyer*