

Memorandum

TO: Dr. Francis Battisti, EVP, CAO

CC: Dr. Tuong Nguyen, Dr. Michael Kinney

FROM: Kim McLain, Ph.D., General Education Committee Chair

DATE: October 3, 2017

RE: Review of ASL 120 and ASL 220

On October 3, 2017, the General Education Committee voted unanimously (5/0) to recommend ASL 120 and ASL 220, submitted by Dr. Tuong Nguyen, as SUNY-GER Foreign Language courses. The course proposals meet the guidelines put forth by SUNY and the assessment plans meet the accreditation requirements of the campus.

We look forward to your final decision as to whether or not these courses will move forward to SUNY for final review and approval to become SUNY Broome Community College General Education courses.

Sincerely,

Kim McLain