

Memorandum

TO: Dr. Francis Battisti, EVP, CAO

CC: Brenda Dawe, Dr. Michael Kinney

FROM: Kim McLain, Ph.D., General Education Committee Chair

DATE: May 17, 2018

RE: Review of MUS 113

On May 10, 2018, the General Education Committee voted unanimously (6/0) to recommend MUS 113, submitted by Brenda Dawe as both a SUNY-GER Arts and Humanities course at the SUNY Broome campus.

The General Education Course Evaluation Rubric was utilized to review this course. The committee felt that MUS 113 met all of the requirements listed on the rubric. The course SLOs align with the SUNY learning outcomes for both the Arts and Humanities categories, as referenced in the *SUNY Guidelines for the Approval of State University General Education Requirement Courses*. Additionally, the assessment plan was reviewed and course SLOs align with the accreditation requirements of MSCHE, SUNY, and SUNY Broome ILOs.

The committee reviewed this course in terms of looking at whether it would fit both the Arts and Humanities categories. The committee found that SUNY GER learning outcomes were met for both of these categories. Therefore, it is the recommendation of the General Education Committee that MUS 113 be approved as a general education course for both the Arts and Humanities categories at SUNY Broome.

We look forward to your final decision as to whether or not this course will move forward to SUNY for final review and approval to become a SUNY Broome Community College General Education course in the Arts and Humanities categories.

Sincerely,

Kim McLain

Attachments: MUS 113 Course Proposals and Assessment Plans