

SUNY Broome Community College
General Education Committee Minutes
05/07/2020

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**
Thursday, May 7, 2020 3-4:30 pm
Via Google Hangout

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Present Voting: B. Dawe, K. Moyer, S. Ohl, C. Tokos, P. Evans joined 3:56pm

Non-voting: D. Berchtold, S. Gibble, R. Hagerman, K. McLain

I. Call to order 3:05pm

II. Minutes from 04/23/20

S. Ohl C. 2nd Vote: 4,0,0

III. Course Deactivation:

a. BIO/ART119

b. BIO155

K. McLain: these courses are being fully deactivated, so we do not have to do anything. Just make sure they are removed from the Gen Ed list

c. CLT206

d. CLT240

e. CLT241

f. CLT242

R. Hagerman—these courses were made Gen Eds years ago, before R. Hagerman's time. They don't fit the criteria for Natural Science. R. Hagerman checked with the one large articulation agreement upstate and they said that they don't use the Gen Ed criteria so there was no problem there. The department has never done a Natural Science Gen Ed assessment—the courses were assessed for their SLOs, but not for Gen Ed.

No discussion. We vote at the next meeting.

IV. Vote on Course Revisions:

a. MAT182

No questions about the course

Motion to approve the revisions of MAT 182: C. Tokos, 2nd S. Ohl, Vote: 4,0,0

IV. New Business

- a. Dr. Kim McLain, update from Institutional Effectiveness & Enrollment Planning
ILOs are up on the website and on the Mission, Vision, Values page. People had complained that they were hard to find and now they are prominent because of how important they are.

Moving ahead with Program Review and Assessment

K. McLain and D. Berchtold talked to Dr. Hanyes about the process and it needs to be discussed more to figure out a better process.

D. Berchtold: needs to be reviewed with the changes in personal and changes in the Gen Ed committee. Need to get a process figured out and written down, but there are other factors taking precedent right now. But D. Berchtold, K. McLain, and Dr. Hanyes will work on it as soon as they can.

The committee brainstormed several different possible options to help with the problem.

K. McLain: If the committee feels very strongly about this, maybe we should write a memo about it.

D. Berchtold: Rhoda is responsible for the paperwork, but there is not a backend process for the information to be distributed. D. Berchtold would like to see a manual that lays out the process for everyone to follow. Hoping to move forward with working on this in August.

- b. Update on contact with Chairs/assignments for the courses that we have mapped to ILOs
C. Tokos emailed T. Bremer and J. Krichbaum and they both responded back that all the information was on the forms. J. Krichbaum felt that the course mapped to other ILOs as well.

C. Tokos sent B. Dawe recent math assessments

K. McLain if math feels that the course map to more ILOs, that would be fine.

B. Dawe as long as the assessment matches it. They need to be assessing the Gen Ed stuff. C. Tokos will call J. Krichbaum and talk to her about it.

S. Ohl reached out to everyone connected to the two BUS courses and they agreed with the mapping and will be getting us the information about their assessment when they have access to it again (it is in offices on campuses). S. Ohl suggested creating a master list of courses we have mapped and that have been agreed with by departments.

K. McLain: this will be inputted into Nuventive and then it can be pulled from there. Any others, as they come in, copy K. McLain on them

B. Dawe: contacted H. Bartlett who said all information was on the forms and then sent her to L. Firsching. He replied that all the courses do different assessments in each cycle, but none have been assessed yet and are set to be assessed coming up.

S. Ohl should they have a common rubric then? Do we need to suggest that they do?

K. McLain: We should not be recommending anything. Departments have to do what works for them. K. McLain doesn't want get into a situation where this committee or K. McLain herself is prescribing how to do assessment. Suggested

starting with the point of “Do you agree this course maps to the ILO and do you have an assessment that captures this ILO” and leave it at that for right now. The committee doesn’t need the actual assignment—K. McLain can follow-up on this as data is entered in Nuventive so that we as a committee don’t get bogged down with the process right now.

B. Dawe: at the union meeting D. Chirico brought up his frustration that he felt that Curriculum Committee (he did not specifically mention Gen Ed) was telling him how to write the SLOs for Eng 220. So B. Dawe emailed D. Chirico to invite him to come talk to the committee and he accepted.

- c. Mapping Gen Ed courses to ILO’s
Did not have time to work on this

V. Call for New Business

B. Dawe asked if the committee wants to do another meeting in two weeks.

P. Evans: I think it would be good idea

K. McLain: there are no more Curriculum Committee meetings after next week. If we want to meet, that is fine.

*K. Moyer will reach out to E. Brand to see if she wants to talk with us about the Lit courses
Committee agreed to meet on Thurs 5/21*

VI. Adjournment 4:25pm

Respectfully submitted by K. Moyer