

Memorandum

TO: Kim McLain, Ph.D., General Education Committee Chair

FROM: Dr. Francis Battisti, EVP & CAO

DATE: 5/4/18

RE: Revised Campus Assessment Plan for the General Education Program

I appreciate the proposal that the General Education Committee, in conjunction with SLAC provided to me, in the interest of providing meaningful and timely assessments to meet MSCHE and SUNY requirements. I noted that this information was also presented and discussed at the Chairpersons and Deans' Council and at the Council for Academic Issues this spring.

As presented in your communication, I am in support of the following actions:

- The Revised General Education Assessment Plan, which consists of approximately 50 courses which represents the General Education offerings that most SUNY Broome students take.
- Collecting and utilizing the aggregated student learning outcome data from these courses for analysis and planning.
- The Revised General Education Assessment Plan be implemented before the end of the 2018 spring semester. As the communication suggested, this will provide faculty and the General Education Committee some time to begin revising assessment plans for summer and fall 2018 implementation.
- A revised assessment schedule be developed to ensure all general education courses on this list are assessed in a timely manner.
- General education courses not listed within this revised assessment plan should be assessed separately to evaluate Institutional Learning Outcomes. Faculty should work with SLAC, the Institutional Effectiveness officer, and/or the General Education Committee to ensure that assessment is conducted on a regular and timely basis.
- Courses that are not listed herein and which are part of a NYSED registered program should assess per SUNY Policy Document 1151 and any programmatic accreditation requirements not under the purview of the General Education Program. SLAC, the Institutional Effectiveness officer, and the General Education Committee are available to support departments who have courses that need to develop and/or update an assessment plan.