

SUNY Broome Community College
General Education Committee Minutes

10/19/23

College Vision: Learning today, transforming tomorrow.

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Thursday, Oct 19, 2023 3-4:30 pm Via Zoom

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Present: B. Dawe, A. Glenn, L. Heron, K. Moyer, G. Scaringi, J. Tracy

Non-voting Present: J. Anderson, A. Haggerty, K. McLain, M. Stamets, C. Martey-Ochola

- I. Call to order 3:00pm
- II. Minutes from Oct 5, 2023
Motion to approve: A. Glenn, Vote: 6,0,0
- III. New Course Proposal – none
- IV. Course Revisions
 - a. HOS 101
 - b. BHM 216
Both A and B above: M. Montemagno could not make it. L. Heron will talk to her about the issues with missing SLOs on the forms for the classes. Will possibly bring the courses back through next meeting.
 - c. BUS 215
Already a DEISJ (brought through in Fall). Working on an articulation with a CUNY school and they wanted to see either ENG 220 in the program or add the Critical Thinking outcomes to the to this course. So all that is being added in now is the Critical Thinking outcomes to the course.

Where was the CT thinking before in the program?
In Eng 220

V. Deactivations – none

VI. New Business

a. Vote on AST 119 and OCE 226

No new discussion on either.

Motion to approve both classes: B. Dawe, Vote: 6, 0, 0

b. Vote CHM 102

J. Miller has sent us the CC paperwork and the corrected Gen Ed paperwork listing the course number as 102 and not 090.

Comments & Discussion:

Need to remove the old paperwork listing CHM 090. Seems like it would have been easier to just bring the course through as a new course and get rid of CHM 090 entirely.

Issue with it not being a new course proposal in terms of the paperwork. It is listed as a Revised course in the CC paperwork. So was the course presented to Gen Ed as a revision or a new course?

As a revision, but it was clearly stated in J. Miller's presentation that it was being moved to CHM 102 to be a credit bearing and transferable course.

Motion to vote: J. Tracy Vote: 5, 1, 0 (nay vote not on the substance of the course, but on grounds of procedural questions)

Note about by-laws: L. Heron met with M. Stanton (Chair of Curriculum Committee) to discuss number 3 under section 8 of the proposal forms. Need to clarify verbiage in by-laws about course revisions and situations like CHM 102 that is moving from 090 in order to make sure the procedure is clear.

c. By-Law Verbiage on Google Docs

After hearing A. Haggerty's presentation, we will work on revising the by-laws throughout future meetings.

d. Gen. Ed. List housed on SBCC website – update

D. Bertchtold and L. Heron met with M. Tubaugh (new web development person in MarCom) on Monday. Want to be more transparent on our website—shouldn't have to sign into MyCollege to see the list of courses that have been approved. Thought is to add a Gen Ed link under the Programs section of the Academics page of the website that lists Gen Ed courses.

L. Heron will meet with M. Tugaugh in about 2 weeks and will continue to update. She will also check with peer institutions about how they list Gen Eds. A. Haggerty will also check with FCCC and will report back to L. Heron about what he finds out.

e. Andrew Haggerty – Faculty Senate

Asking about establishing a relationship between Gen Ed and Shared Governance. We are an anomaly to not have a relationship. Typically, the Chair of Gen Ed would be a member of the Faculty Senate exec board. This could help with communication issues across campus. The purpose is not really to do anything procedural, but rather making clear and establishing the fact that curriculum is in the hands of the faculty. It was useful to have people from Gen Ed coming to CAI last year during the Shared Governance revision process—it could be good to codify this in the future going forward to help ensure strong communication across the campus.

Questions & Discussion

Where is the Faculty Senate in the process?

By-laws will go out soon for votes. Then the Faculty Senate can move forward with regular business with the policies being sent to SG for review by the Admin, as well as FCCC resolutions. Note from SUNY Provost to FCCC—SUNY is going to change how new programs will be approved (more streamlined using new software)—A. Haggerty will forward the specific information once he receives it.

Can you speak to the specifics from the discussion with Curriculum Committee?

When the by-laws go out to faculty tomorrow for a review and vote, we can read the exact language related to Curriculum Committee. Basic sense is that the Curriculum Committee can refer to Faculty Senate if something comes up (such as SUNY changing policies or Curriculum Committee needs more info that Faculty Senate can get easier, or if Curriculum Committee is changing their procedures, that can be easily distributed within Faculty Senate)

Where things stand now, is there any autonomy that the Curriculum Committee has ceded to the Faculty Senate?

No. Curriculum Committee retains the same autonomy as it did before. It's just that the communication will be easier and there will be a process in place to establish lines of communication to the faculty as a whole.

Possible to use the Faculty Senate to help with elections of new Gen Ed members.

Curriculum Committee can reach out to Faculty Senate when needed for a larger discussion of issues—kind of like an advisory body as need for Curriculum Committee.

Codifying the relationship with Curriculum Committee, Gen Ed, and Faculty Senate would help with accreditation and conversations with other institution.

Could also ask for a member of Gen Ed to be on the exec committee of Faculty Senate (probably non-voting) and so that person would see the policies first and could then bring any relevant policies back to Gen Ed for discussion as needed.

There would an agenda line for Gen Ed—would always have floor rights if needed each meeting.

Would Gen Ed need to give Faculty Senate names of 2 people to serve?
When the Faculty Senate by-laws go out tomorrow, look at the Curriculum Committee language and think about writing up something similar to add to the Faculty Senate by-laws and Gen Ed's own going forward.

VII. Call for New Business

Will continue Faculty Senate discussion and can review the by-law language connected to Curriculum Committee next meeting.

Homework: Look at the by-laws Google Doc and add comments before next meeting and continuing to do so going forward. Start with number 1 for next meeting.

VIII. VI. Adjournment. 4:05pm

Respectfully submitted by K. Moyer