

**SUNY Broome Community College
General Education Committee Minutes
10/07/21**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**
Thursday, October 7, 2021, 3-4:30 pm
Via Zoom

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Voting Members Present: H. Bartlett, C. Church, B. Dawe, L. Heron, K. Moyer, C. Tokos

Non-Voting Present: D. Berchtold, K. McLain, G. Roma

I. Call to order

II. Minutes from 5/6/21

III. New Course Proposal Vote

a. BUS122

No questions or further discussion

Motion to approve: L. Heron, 2nd C. Tokos Vote: 5, 0, 1

IV. Course Revisions Vote

a. SOC110, 111, SOC/HOS186, SOC220

b. ANT111

c. POS111, 201, 204

d. HIS130, 131, 194

All agreed to vote on the revisions as a group

Question to verify that each of the SLOs that corresponds to the different ILOs has a clear, assessment that connects to each particular ILO. It was confirmed that there were.

We will work to revise the form to help make this clear for future courses.

Motion to approve all course revisions: K. Moyer, 2nd C. Tokos. Vote: 6, 0, 0

V. Course Revisions

a. MUS101

There were 9 SLOs in the course—they were reduced to 3 and a SLO about diversity was added.

b. MUS104

Clarified the wording of some SLOs and removed the SLOs that did not need to be assessed
One of the SLOs was revised to remove a part that was not assessable in the course as it is currently being taught.

IV. New Business

- a. Dr. Kim McLain, update from Institutional Effectiveness & Enrollment Planning
One Academic goal for this year is for all programs to revise their program maps to include ILO7. Will consider sending out a document campus-wide once course revisions are approved to give a list of courses that may help programs meet ILO 7. Looking to set up assessment drop-in hours to help people with any step of the process in a casual setting—some in person some on zoom.
Suggested we need to have a conversation about the Info Management Tool Kit to make sure it is capturing the ILO. There may also be a need to revise some directions within the Tool Kit to help students clearly understand the information and what they are supposed to do. We also need to double check to make sure the Tool Kit aligns with the new version of ILO 6 in the SUNY Gen Ed revisions.
- b. By-Laws
It is in the bylaws that there needs to be a 2-week lead time for a course or other item to get on the agenda for meetings.
K. McLain explained that it was set up the way it is now when CC and Gen Ed weren't coordinated. Come here first to make sure that outcomes meet Gen Ed before they are approved by CC.
We do need to revise some aspects of our bylaws, so we will look at this in a future meeting and we could consider changing the 2-week rule at that point.
- c. New SUNY General Education Framework
SUNY is looking for feedback about the implementation and impact, but not the ILOs specifically. The framework is set, but they want receive feedback about how it should be rolled out.
We may have to look at our courses and revise them a little—we'll have to look at the assessments pieces as well. Looking at this as an opportunity to backwards design our courses to modernize and update them. In some cases, it will be a matter of designing a way to measure the outcomes—the content is already part of the courses, it just hasn't been measured.
There was a question about whether a course can be a Gen Ed Social Science and meet the Diversity requirement—guidelines from SUNY say yes, but they caution that avoid combining too much into one course and disrupt the idea of Gen Ed giving a wide breadth of knowledge.
Concerns about programs that have really limited room to add or change credits around because of accreditation. It was noted that a lot of accreditation boards already require aspects diversity, so it may be not be an issues for these programs.
What will the process be for giving waivers for prior learning experiences in place of Gen Ed requirements? Will it be at the chair level, program, campus, SUNY level?
Programs may have to work more to incorporate the Gen Ed requirements into courses that are already required. There may even be pieces that they already cover in current courses, but will need to make the assessment portion clear.
The Q & A portion of the document states that PLA will be determined by faculty on campus—what does that really mean and does SUNY have clear guidance for campus for going about doing this? Campuses, including ours, need to have a better plan/process in

place with PLAs in general and this adds an additional concern to the process. Could models and best practices be distributed to help those campuses developing their process with PLA? The Diversity requirement will shift the focus of some classes in order to meet the specific guidelines given by SUNY. This may be fairly easy in some classes, but given the level of specificity in the guidelines for this requirement, some programs or schools may need to develop new courses to specifically address the criteria—and that may lead to issues with credit caps. We may have to offer a lot more sections of the courses that do meet the new requirements. Will there be enough time to make the program revisions and increase the number of sections offered to meet the needs of the students? Will we need to re-approve Gen Ed courses into the new categories? This is being done at the campus level, but will SUNY still maintain a central bank and how will that be updated at the SUNY level? How will a Gen Ed course be identified at the SUNY level?

V. Call for New Business

VI. Adjournment 4:40pm

Respectfully submitted by K. Moyer