

SUNY Broome Community College
General Education Committee Minutes

11/16/23

College Vision: Learning today, transforming tomorrow.

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Thursday, Nov 16, 2023 3-4:30 pm Via Zoom

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Present: B. Dawe, A. Glenn, L. Heron, K. Moyer, G. Scaringi, J. Tracy

Non-voting members: M. Montemagno, R. Wojdat, M. Hankin, M. Stamets, T. Bremer, C. Martey-Ochola, S. Gibble, J. Anderson, P. Kelly, D. Berchtold. M. Glenn

I. Call to order: 3:00pm

II. Minutes from Nov 2, 2023
Motion to approve: B. Dawe, Vote: 6, 0, 0

III. New Course Proposal - none

IV. Course Revisions

a. HST/BIO 104

Note: There were some issue with the signatures, but L. Heron just got the form as the meeting was starting. L. Heron called up the form and it now has all the signatures and will post after the meeting.

Presentation: some confusion over forms for Gen Ed vs CC—part of the delay. Changing the course title and making the global travel portion a little more expansive. Can't travel to Haiti due to dangers, but M. Hankin was asked by a contact in the Dominican Republic if Broome students could travel there and do similar programs as they were doing in Haiti. Want to offer the course in Jan in 2025. Trying to submit an application for a grant by Dec 20th so that instructors can travel to DR in May to make sure that it will be appropriate to take students there.

No discussion or questions

V. Deactivations – none

VI. New Business

a. Infusing GE LO's for AAS and AOS Programs Across Campus (See memo attached)

Dr. Kelly talked to Deb Moeckel to clarify things:

--When we are looking at infused Gen Eds, we need to look at how it is assessed, but Dr. Kelly is not sure it makes sense to be approved as a course through Gen Ed. She noted that there are some good conversations to be had in Gen Ed. Deb Moeckel did state that AOS courses infusing Gen Ed SLOs do not have to meet the same rigor as a regular Gen Ed course. Need to keep in mind the students that we are serving. Need to hold the students harmless—they are in an applied program and the courses are not necessarily transferable (up to individual institutions). The AOS infused Gen Ed courses are not exactly the same thing as regular Gen Eds.

Discussion:

It makes sense to hear how the courses are meeting the requirements and how they are being assessed.

We're here to help and with the infused courses we can help (example of HOS 101 and Info Lit). We're meant to just help and offer suggestions.

Brand new process for all campuses and we are involving and adapting as it comes.

K. Moyer and L. Heron will be meeting with P. Kelly on Monday, so more to come on this topic.

b. Vote on HOS 101

M. Montemagno worked with K. Moyer on revising the outcomes to make sure that the SLOs match the SUNY SLOs and can be easily accessible. Form has been updated.

Issue with SLOs not matching in all places. M. Montemagno will update. A. Glenn Motion to table until changes updated, G. Scaringi 2nd.

c. Vote on BHM 216

Fixed the checking of boxes discussed at the last meeting.

Same issue exists with the SLOs not matching in all places—again M. Montemagno will update before a vote is taken. G. Scaringi Motion to table until the form is updated, A. Glenn 2nd.

Also asked to add the word 'embedded' after the Natural Science category designation

d. Discuss/Vote BHM 235

Presentation: After last meeting, M. Montemagno talked to T. Bremer and T. Bremer stated that he does not think that the course as it stands meets the SLOs. M. Montemagno sent further information about the course to T. Bremer yesterday. The course is industry specific, but the math is relatable to other disciplines as well. R. Wojdat is the instructor who has been teaching it for many years and can speak more to

the course and answer other questions about the courses. Need to look at the new SLOs given the changes that SUNY has made and make sure that we are discussing and judging this course by the new standards.

T. Bremer—applied programs are not necessarily subjected to the same rigor as other Gen Ed courses.

P. Kelly AAS are generally employment-based programs, not transferred. So while students may transfer, the Gen Ed requirement will have been met by a Gen Ed course in an AAS program. The transfer school may ask for more math, but not to meet Gen Ed requirements.

T. Bremer---very difficult to encompass all levels of math that may be used to meet Gen Ed requirements. Not vague to allow for 'anything goes,' but rather the SLOs are vague in order to allow for different levels of math that may be used to meet the Gen Ed requirement.

M. Montemagno--Pathway suggests that students take MATH 115 as the elective in first semester in the AAS program.

T. Bremer: clarifying that the AAS program needs to meet 20 Gen Ed credit courses (Yes)
Clarification of infused vs Gen Ed course credits

T. Bremer did some investigation into what other schools have done. Can this course be listed as a Gen Ed course ONLY for Hospitality students only?

M. Montemagno that was an idea that was mentioned two weeks ago

G. Scaringi—I brought up the idea of it being a Hospitality only Gen Ed course. Trust the faculty within the program to discuss the math in this course in the context of this program. What would we have to do as an institution so that only students within this specific program are taking this math course? Need to protect both the Hospitality students (potentially taking seats away from them) and the non-Hospitality students who could take a math that would not properly prepare them for other college courses.

C. Martey-Ochola—if we go down this route where this is flagged as a hospitality course, we can work closely with the advisors and within course descriptions to help make this clear.

M. Stamets—with pathways work we have already drilled down into what math is appropriate for each programs, so this should not be a problem.

T. Bremer—OCC has done this.

M. Montemagno maybe we can make HOS 101 a pre-req which will limit it only to the appropriate students.

S. Gible---the registrar office can do what the Chairs want—if so many seats need to be reserved, then the registrar's office will do that.

Presentation of more Content material:

G. Scaringi--looking at some the bullets, it is similar to accounting. Predicting future sales—what math is involved in that? Some of the points are more clear to committee members than others.

Discussion:

Do they create graphs with technology or do they do any creation by hand?

R. Wojdat: what is the difference if you are setting up the graphs on the computer manually versus creating the graphs by hand? They aren't using pre-made graphs or templates—they have to create the graphs manually on the computer. It is an online offering so everything is done on the computer

R. W. Cost controls goes beyond simple account/bookkeeping, but it does involve arithmetic, algebra, geometry. Some of it is elementary but they are required to use mathematical concepts to understand all of the topics discussed and in the application.

R. W. in most other colleges, cost control classes are 2 credits, but we go more in depth in this 3 credit course than other colleges and use this as a capstone course. This course goes beyond what QVM in business goes into. Have to look at a case study and work through the numbers within this course. Does not cover all the math requirements for a course that is solely math-based. RIT and other schools have transfer agreements with us and take our entire offerings and bringing students in as juniors.

T. Bremer: do they work in groups or individuals?

R. Wojdat - Individual asynchronous work on the math problems with discussion of topics in discussion forums (for example, discussing case studies)

R. W. 2 required books: Book of Yields that is all charts and lists—have to learn to reference the charts over and over again in multiple places throughout the program

Question to T. Bremer—is there a math course that would have similar content?

T. Bremmer - Yes, possibly, but there is a lot more in this course that wasn't apparent in the proposal. It is clear that students are engaging with the mathematical equations in order to complete other work. The course makes connections between the math and how it is used in hospitality.

Do we feel comfortable voting on this course if it is restricted Hospitality?

T. Bremmer—regarding math content, there is enough there to be rigorous to fit the Gen Ed math requirement in this very focused field. If this is restricted to Hospitality only it more than meets requirements and other schools have done this.

G.S Motion to move this course forward with the condition that it is codified on the form that is for students in the 3 Hospitality programs only. K. Moyer 2nd

Vote: 5, 0, 1

e. Bi-Law Verbiage on Google Docs

i. Review Sections I and II – no time, will move to next meeting

- f. Gen. Ed. List housed on SBCC website – update
Meeting with M. Tubaugh had to be cancelled and will be meeting again on the 27th and will have updates for our final meeting on Dec 7th. Discussion is still happening through emails and work being done even without the meetings.

- VII. Call for New Business
 - **Infusing topic—any points or comments?
 - C. Martey-Ochola—process we just went through was really helpful. Maybe doing a version of this with infused courses would help quell concerns about infused courses
 - K. Moyer 2nd this idea and emphasized the importance of the Gen Ed committee reviewing all Gen Ed courses and having conversation with faculty.
 - P Kelly expressed her thankfulness for being able to witness the meeting and the civil discussion that we had. Thanks to L. Heron for running a great meeting.
 - Questions were brought up about our procedures. Maybe should also look at these and update them. The forms as well—possibly look into dynamic forms as CC moves to this new method.

- VIII. VI. Adjournment: 4:23pm

Memo

To: Dr. Penny Kelly

From: Dr. Lee Heron

Date: Feb. 22, 2023

Re: Courses Meeting General Education Core Competencies

During the Feb. 2, 2023 General Education Committee meeting, the topic of whether non-general education courses adding SLOs to meet a core competency (Critical Thinking & Reasoning and Information Literacy) should be reviewed by the committee. The topic was also discussed during the Feb. 16, 2023 meeting.

The committee, as a whole, recommends that any course (in the Knowledge and Skills Area or not) that meet one or both of the General Education core competencies be put forward to the Committee for review.