

Memorandum

TO: Dr. Francis Battisti, EVP, CAO

CC: Peggy Sniezek, Kenneth Mansfield

FROM: Kim McLain, Ph.D., General Education Committee Chair

DATE: October 19, 2017

RE: Review of CST 109

On October 17, 2017, the General Education Committee voted to recommend CST 109, submitted by Peggy Sniezek as a SUNY-GER American History course, also meeting the General Education competency in Information Management. The course proposal meets the guidelines put forth by SUNY and the assessment plan meets the accreditation requirements of the campus.

We look forward to your final decision as to whether or not this course will move forward to SUNY for final review and approval to become SUNY Broome Community College General Education courses.

Sincerely,

Kim McLain