

To: Faculty, Guild and Management
From: Francis L. Battisti, Executive Vice President and Chief Academic Officer
Date: June 18, 2015 *FLB*
Subject: SUNY Tuition Waiver Applications

SUNY Tuition Waiver Applications for the 2015-2016 academic year will be accepted from **full-time Faculty, Guild and Management employees only** beginning now through Friday, September 18. Forms are available from Rhoda Neal in Wales 107.

Note that only tuition not covered by financial aid is eligible; fees and other expenses are also excluded. Please provide a summary of your bill once it is issued by the appropriate college.

To date, SUNY Central has not informed us if funding for tuition waivers will be provided. However, we are accepting applications in the event that money is made available. Applicants will be notified as soon as information is received.

This funding allocation is intended to cover applications for employee tuition waivers for courses in Fall 2015, Spring 2016 and Summer 2016. As this is the only time we are accepting applications, please prepare **separate applications** for each semester. Applications must be approved by immediate supervisor.

/rrn