

SUNY Broome General Education Committee Meeting Minutes

Thursday, October 18, 2018 3-4:30 pm Decker 217

Voting Members Present: K. McLain, B. Dawe, P. Evans, K. Moyer, S. Ohl, C. Tokos

Non-Voting Members: Dr. Michele Snyder, S. Adanu, D. Berchtold, A. Haggerty

- I. Call to Order: 3:04 pm
- II. Review and approval of the Minutes (10/04/2018) K. Myers 1st, C. Tokos 2nd (5/0/0)
- III. Course Proposals/Revisions:

New course proposal from Dr. Henry Bartlett, ANT 200-SOC 200: Women, Gender Sexuality approved. P. Evans 1st, B. Dawe 2nd (5/0/0)

- IV. Updates:
 - a. Memo from Dr. Francis Battisti F/U from spring semester regarding Basic Communication sent 9/13/2018, favorable response sent 10/10/2018. ENG 110 and ENG 111 do not need to meet oral and written communication.
 - b. Course proposal form updated and posted on website.
 - c. Nuventive updates/Assessment Facilitator updates. K. McLain informs us that Gen Ed Committee has a new comprehensive program review procedure.
 - d. SLAC updates from A. Haggerty – New process for changing outcomes for Curriculum Committee will be an email vote. K. McLain – Revised proposal update requires that student outcomes only do the mapping. Need signature page to be sent to A. Haggerty and A. Glenn; memo from SLAC, Curriculum, and Gen Ed Committees to be sent to Dr. Francis Battisti.

- V. New Business:
 - a. Assessment Plan/Map Updates: Revised Gen Ed Program List - K. McLain
ART105, ART115, ART125 – working with Chair Hall Groat.
ART/COM112 – Chair Tim Skinner will complete “this semester”.
ENG110, ENG 111, ENG220 – Done.
Foreign Languages – not heard from.
MUS104 – a Gen Ed for Art and Humanities; Done.
MAT115 – Done.
MAT124, 130, 181 – in progress.
BUS115 – Done.
BIO111, BIO112, BIO131, BIO132 revising this semester.

CHEM, PHYSICS, ANTHRO, HIS, ECO, PHIL – have not heard response yet.

PSYCH110, PSYCH210 – in process.

SOC110 – Done.

A. Haggerty – will “shepherd updates into Nuventive”. K. McLain says plan for fifty-two courses this semester, ideally completed by spring/summer 2019.

- b. Curriculum Committee process revision, memos to be sent to F. Battisti.
- c. Review of Academic Affairs Initiatives Assessment Data

S. Adanu – Put expectations in place for dollar requests including assessment results then distribute funds; provide feedback; end of academic year is when dollars are allocated on June 1. Faculty can decide on what they want to assess.

K. McLain – New forms create more layers across the board, to include the Mission Statement. Do faculty map to Strategic Initiatives? Gen Ed role is to look at data then offer feedback; dollars are not our concern.

Reviewed 2017-2018 Academic Affairs Initiatives Assessment Data on the big screen – look at findings, they should be logical.

S. Adanu – How will money impact 2018-2019? Emphasize data on how students are benefited. Middle States wants to know how we allocate our funds.

D. Berchtold – Most requests are under 3,000.00; college operating funds vs. FSA dollars for initiatives, need flexibility, for example food costs. Requests for worthwhile small programs however dollars are dwindling.

K. McLain – This will be a process, training the campus, changing the culture. Suggests that our Gen Ed role is to provide better assessments, an indicator of learning by measuring meaningful data. Document that we educate the campus.

S. Adanu shares data with Gen Ed, we take a look, provide feedback.

S. Ohl – Convocation Assessment Form?

A. Haggerty – Embedded course connections: Gen Ed, SLAC, Convocation, and Program, these four buckets can be creatively filled, students could write essays as a response to Convocation activities.

S. Adanu – Feedback from Convocation would be helpful; Middle States likes Convocation. Data? Essays from students.

K. McLain – Descriptions but not goals; think of themes as outcomes, these are easier to map.

D. Berchtold – Twenty forms; all dollar requests are filled however data is required at point of application.

K. McLain – Re-read assessments with specific suggestions, feedback next meeting. Initiatives reviewed for Honors Program, Convocation, Breaking Ground Book. Nuventive will be better than Google Forms. Next round will train and teach people, ask for specific goals – write them and assess them, and request submissions before assessments are due in spring 2019.

D. Berchtold – Applications? Restructure form and introduce a process, this is an institutionalized process that needs to be fair to all.

K. McLain – Share initiatives application with Gen Ed Committee. Share assessments with Gen Ed. Suggestions for assessments.

VI. Call for New Business – None.

VII. Adjournment at 4:24 pm.

Respectfully submitted by Patricia Evans