

How to Access your SUNY Broome Student Email

Every registered student receives a SUNY Broome email account.

How to access your SUNY Broome student email:

- 1) Go to <http://www.gmail.com>
- 2) Your email username is the same as your **My College** username with @acad.sunybroome.edu
For example: publicj999@acad.sunybroome.edu
- 3) Your email password will be your **My College** password with **BCC** at the beginning of your password
For example: If your password for My College is ilovebroome
Your email password will be BCCilovebroome

How to set your student email password the same as your My College password:

1. To change your **My College** password log on to a campus computer and press the **Ctrl-Alt-Del** buttons at the same time. Make your password at least eight characters long
2. Change your email password log on to <http://www.gmail.com>
Click Settings, Accounts, Google Account Settings, finally click changing your password. Use the same password you use for **My College**

For a list of **Frequently Asked Questions for Gmail:** <http://www.sunybroome.edu/gmail-faq>

For Technical Assistance:

Help Desk, Library, room 102D

Email: helpdesk@sunybroome.edu

AOL IM: BCCHLPDSK

Phone: (607) 778-5243

Hours:

Monday and Wednesday - 9:00 am to 6:00 pm

Tuesday, Thursday & Friday - 9:00 am to 5:00 pm

Saturday and Sunday - Closed