

**SUNY Broome Community College
General Education Committee Minutes
10/21/21**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**
Thursday, October 21, 2021, 3-4:30 pm
Via Zoom

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Voting Members Present: H. Bartlett, B. Dawe, L. Heron, K. Moyer, C. Tokos (joined late)

Non-Voting Members Present: D. Berchtold, S. Gibble, P. Haynes, K. McLain

I. Call to order 3:01pm

II. Minutes from 10/7/21 Motion to approve: H. Bartlett, 2nd L. Heron, Vote: 4, 0, 2 (two absent)

III. Course Revisions Vote

a. MUS101

b. MUS104

No further discussion or questions

Motion to approve: H. Bartlett, 2nd L. Heron, Vote: 4, 0, 2 (two absent)

IV. New Business

- a. Dr. Kim McLain, update from Institutional Effectiveness & Enrollment Planning
Compliments to B. Dawe for an excellent and meaningful Program Review
Might be of interest to the committee to look at the part of Program Review that contains information about ILOs and the Gen Ed Program.
Had a great presentation today for department chairs by Gretchen Schmidt about pathways.

Discussion about how the ILO section of the Program Review process that helps identify if and when there is an ILO that is not being assessed. This is part of the reason to do Program Review—gaps are always discovered in the process and the key is that something is then done to fix the issue in the future.
- b. Assessment of ILOs
Everyone needs to update their ILO maps to include ILO 7. K. McLain has held off in sending out a call to everyone to do this until the Social Sciences courses are approved through

Curriculum Committee so that the SLO changes are official. Then a list of those courses can be sent out to help all programs find a way to meet ILO 7.

P. Haynes: one of our main tasks as the Gen Ed committee is to help programs find ways to meet ILO 7 in a meaningful well.

Need to start strategizing on how the new SUNY Gen Ed changes will affect us as a committee and how we can provide guidance and assistance to the campus.

Looking at the current courses that meet our ILO 7 to see what might need to be done to ensure they will meet the new SUNY Diversity Gen Ed guidelines.

Discussion of a revision of our ILOs to better align with the new SUNY Gen Ed requirements.

H. Bartlett is working on ensuring that the courses that meet ILO 7 will have SLOs that are measured in order to assess the new SUNY requirements.

Potentially we will need to look at the process of approving Gen Ed courses and SLO changes and coordinate with Curriculum Committee in order to move courses through quickly once the SUNY changes are approved and courses revise their SLOs in order to meet the new requirements.

This may be a larger challenge for some of the AOS programs.

Working on revising ILO map in order to incorporate the new changes—is this a good way to move forward?

P. Haynes—it would make sense to do that rather than work on the pieces individually.

Start the process now with revising the ILOs to align them with the new requirements in order to help streamline the entire process and clarify the requirements.

Possibly consider reducing the number of ILOs that we have to help Programs with meeting each of them.

Need to look at the Gen Ed learning outcomes—can we build in the flexibility that SUNY is giving with only requiring 7 out of the 10 categories of Gen Ed?

We should do the assessment of our current ILOs and use what we learn to help inform our revisions of the ILOs

ILO map is now updated to clarify that there needs to be an assessment that directly measures the ILO that the course is stating that it meets.

Looked at and discussed some variations of worksheets to help departments and instructors plan their assessment and ensure that the assessment actually measures the SLO as well as any ILOs the course is stating it meets.

c. By-laws

Please read over the by-laws before the next meeting to see if anything stands out as something that needs revision.

V. Call for New Business

Look over the Information Management Tool Kit (if you need access to it, ask Carine Surdey and let her know you are reviewing it)

Especially look at Module 1—do we need it?

Review the ILO language and the new SUNY guidelines for this competency and think

about are we actually covering what we need to cover in the Tool Kit and is the assessment robust enough?

VI. Adjournment 4:36pm

Respectfully submitted by K. Moyer