

**SUNY Broome Community College
General Education Committee Minutes
09/24/20**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**
Thursday, Sept. 24th, 2020 3-4:30 pm
Via Zoom

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Voting Members Present: H Bartlett, C. Church, B. Dawe, K. Moyer, C. Tokos

Voting Members Excused: S. Ohl

Non-voting Members: D. Berchtold, E. Brand, D. Chrico, S. Gibble, K. McLain, M. Seel

I. Call to order 3:05pm

II. Minutes from 09/10/20

Motion to approve: C. Tokos, 2nd: C. Church Vote: 5, 0, 1

III. Course Revisions:

a. ENG220

B. Dawe noticed it was the old form, but that isn't a problem

B. Dawe—Biggest concern, oral presentations aren't mentioned anywhere in the SLOs, but most programs that have Eng 220 as part of their program need 220 to assess the oral requirement of the Gen Ed Program

There was a discussion about making sure that the word "oral" appeared in the Learning Activity and that would address the committee's concern.

It was agreed that B. Dawe would make this change to the form.

B. Dawe brought up concerns about the term "metacognition"

D. Chirico explained how metacognition is central to the course and the term is taught as part of the course.

M. Seel—If students don't know the term going in, they will learn it in the course.

The committee agreed that they now understand the importance of the word to the course outcome and that a vote could be made once the change to the form concerning the oral component in the Learning Activity was made.

Because S. Shepard could not make the meeting, E. Brand asked that Lit 275 be discussed at another meeting.

E. Brand, D. Chirico, M. Seel left the meeting

The committee had a brief discussion about Lit 275 and it was suggested K. Moyer reach out to the department about the course and our concerns.

Via email, after the meeting:

Motion to vote to approve revisions to ENG 220: C. Church, 2nd K. Moyer

Vote to approve revisions to ENG 220: 5,0,1

The revisions to ENG 220 were approved by the committee on 9/25/20

IV. New Business

a. Dr. Kim McLain, update from Institutional Effectiveness & Enrollment Planning

Working on cleaning up the chapters of the Middle States Self Study, sending out the 1st 3 chapters to the Steering Committee for suggestions. They have a meeting next Friday.

K. McLain started working with the Gen Ed assessments that were done over the years, when she has it all compiled, she will share it with us because there are holes that we need to work on getting filled by getting Gen Ed courses being assessed.

K. McLain talked to C. Surdey about the Information Management Tool Kit and it is available for anyone to add it to their course. The problem with putting it into an Eng course is that here is no way to separate the data by department so it would fall on the Eng dept to sort and collect who completed it and let departments know...too much work. So it seems that it may be easiest if each division or program finds a way to use the Tool Kit or otherwise assess the ILO. BPS—all but Criminal Justice use the Tool Kit; HS—every program uses it with a question about nursing; LA—doesn't seem like any programs use the Tool Kit—COL 105 was thought to use it, but K. McLain is now not certain. STEM may be meeting it in other ways. CLT 201 is supposed to use it, but there are questions about if it really is used by all teachers.

1500 students in the past 2 years have used—really not that many students compared the total number of students in those years.

b. Mapping Gen Ed courses to ILO's

Thanks to H. Bartlett for helping to sort out mistakes made.

V. Call for New Business

B. Dawe is working with a Bio professor on revisions for a Gen Ed bio course (BIO 117), that will be coming to us down the road

VI. Adjournment 4:32pm