

SUNY Broome General Education Committee

Meeting Minutes

Thursday, March 21, 2019 3-4:30 pm

Location: Decker 217

Voting Members Present: K. McLain, B. Dawe, K. Moyer, S. Ohl, C. Tokos.

Non-Voting Members Present: S. Adanu, A. Haggerty, D. Berchtold

I. Call to order 3:03 pm

II. Review and Approval of the Minutes (03/7/19)

- a. C. Tokos 1st, B. Dawes 2nd (4/0/1) S. Ohl wasn't present yet

III. Course Proposals/Revisions:

- a. No new courses to review at this time
- b. Gen Ed Course SLO Revisions going through SLO Revision Committee: BIO 111 (still in process)
- c. Gen Ed Course SLO Revisions Completed: No new revisions received

IV. Updates

- a. Gen Ed Assessment Plan Updates/Gen Ed Course List Updates
- b. Curriculum Committee Inactivation Process/SLO Revision Process Deadline
- c. Nuventive updates/ Assessment Facilitator updates

A. Haggerty discussed the issues with the union and adjuncts having to do with extra work for assessment. If all that is necessary is submitting work already assigned and collected, departments can require adjuncts to participate. If outside work is necessary, can't require adjuncts to participate, but can invite them. Section 28.8 in the contract addresses this

- d. SLAC updates: Andrew Haggerty, SLAC Chair

A. Haggerty—collecting comments on the Draft of Institutional Effectiveness Assessment Plan

- e. Representation of Gen Ed at SLAC meetings Spring 2019 semester:
NSC 207G at 11AM on these Fridays: 3/22, 4/26, and 5/10 at 11-12

K. Moyer will attend the meeting as the Gen Ed rep.

V. New Business

- a. Deactivation Form/Process Review

- S. Ohl asked for clarification of what our role is—ultimate we recommend approval and the CAO has the final say
Motion to approve the form and process: 1st S. Ohl, 2nd B. Dawes (5/0/0)
- b. Gen Ed New Course Proposal Form/Process Review
- S. Ohl asked to add in SUNY Broome before “General Education website” to clarify—the change was made on document
Motion to approve the form and process: 1st C. Tokos, 2nd B. Dawes (5/0/0)
- c. Gen Ed Course Revision Form/Process Review
- Motion to approve form and process: 1st C. Tokos, 2nd B. Dawes (5/0/0)
Motion to add “Map Plan Explained” document to the Gen Ed website: 1st B. Dawes, 2nd S. Ohl (5/0/0)
- d. Bylaws Review
- Started discussion—S. Ohl: Chair Elect is a great idea, B. Dawes—suggested chair elect voted on end of fall and start as chair elect in spring and then begin full chair duties in the following fall.
Will continue discussion and vote next week.
- e. Gen Ed’s role in a Revised Institutional Assessment Plan Discussion of Program/Data Collection
- Will discuss and vote next week.

VI. Call for New Business

VII. Adjournment 4:33pm

Next meeting: Thursday April 4, 2019

Respectfully submitted by Karyn Moyer