

**SUNY Broome Community College
General Education Committee Minutes
2/3/22**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**
Thursday, February 3, 2022, 3-4:30 pm
Via Zoom

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Voting Members Present: C. Church, H. Bartlett, B. Dawe, L. Heron, K. Moyer, C. Tokos

Non-Voting Members Present: J. Anderson, D. Berchtold, S. Gibble, P. Haynes, M. McKay, K. McLain, R. Petrus, M. Stamets, M. Synder,

I. Call to order

II. Minutes from 12/9/21 Motion to approve: C. Tokos, 2nd: H.Bartlett. Vote: 6, 0, 0

III. No course revisions/proposals

IV. New Business

P. Haynes—this committee will be key with implementing the Gen Ed requirements and programmatic changes. We need to start thinking about a timeline. Presentation about the Gen Ed changes by SUNY will be made available with some guidance on how to work with Shared Governance and Curriculum Committee. There will need to be good communication between all the bodies as we move forward.

Concerns were raised about the time it takes to go through all the paperwork with all the committees to make the changes to outcomes, courses, programs that need to happen. H. Barlett discussed his plan and he is on top of the entire process and the changes will be made just in time for the new requirements going into effect.

Pathways may be helpful, but not all faculty and programs are involved in pathways so we may not want to directly make the connection, but it will happen naturally.

There will need to be a review of each program to see where they are meeting. K. McLain is working on a simple chart for programs to fill out to show how they are meeting the basic requirements of the new Gen Ed framework.

A question was asked about whether it is expected that programs will have substantive changes that will then require approval from accreditation boards outside of SUNY Broome.

It varies between programs and this is part of the reason why AOS and AAS have a later date for compliance. But we need to start now and set out the time line so there is time for this to take place.

What do we do about courses that switch where they fit into the Gen Ed framework?

Multi-step process

1. PD Sessions with campus going over the changes and explaining them
2. Programs need to review where they are at with meeting the new requirements
3. Gen Ed committee need to review all the Gen Ed courses and see if they meet the new requirement or how they shift
 - a. Start with the smaller list that we know people use
 - b. Reach out to departments where there are issues
 - i. Revise courses or consider removing the Gen Ed designation

Will courses that are changing designation need to come through the committee?

H. Bartlett—will be bringing his courses through because of language changes are being made. Having them come through the committee is the safest way to ensure all requirements are met and there are no questions about the courses and how and where they fit into the needs of the college.

Some programs may have courses that don't have the Gen Ed designation that may need to come through to demonstrate that they meet the Gen Ed requirements so that the program is in compliance.

Steps to do right now:

- Prepare timeline
- Prepare presentation to the campus (including what programs need to be do)
 - Forms will need to come through Gen Ed for checking

Where does the revision of the ILOs come into play?

Not 1st priority—get timeline, PD, and roll out template for programs. The conversation about the ILOs should be driven by what we see in the program reviews

Possibility of forming a sub-committee to help move this process along faster.

B. Dawe, H. Bartlett, and K. Moyer will work with K. McLain on the timeline and 1st PD presentation to the campus (Broome Zoom on 2/15)

For the Broome Zoom: Do overview of changes, then talking about timeline, then roll out the templates with one or two examples. Focus on the AA and AS and leave the others for later.

Eventually will try to have an example program fill out the template form from each division: C. Tokos will work with T. Bremmer, L. Heron will work with Marketing, B. Dawe will do Music, C. Church will work with CLT to do sample maps.

Even though HPSS courses haven't been fully approved, we can bring them up to the campus so that they are aware of courses that will meet ILO 7 and the new diversity requirement (because the courses that currently meet ILO 7 may not meet the new Gen Ed requirement). Current Western Civilization and Other World Civilization courses should meet the new category of World History & Global Awareness. Foreign languages should meet World Language—but they need to be looked at to make sure they meet the new requirement.

We should wait to see what courses come through on the program review and then we can use that list to see which Gen Ed courses we need to focus on to make sure they meet the new

requirements. For any that don't meet the new requirements, we will talk to the departments about changes that need to be made and go from there with everything.

There is a disconnect of why departments offer a course as a Gen Ed—the mapping of courses helps to clarify what role Gen Ed courses fill.

- a. Dr. Kim McLain, update from Institutional Effectiveness & Enrollment Planning Pathways—first meeting of the semester this past week. Going to focus on expanding the Pathways team and we have a grant so some faculty are being contacted to develop their programs into Pathways. Sports Studies (H. Hoffman) and T. Skinner (Communications and Media Arts) currently and others will be announced once they have officially joined. Assessment of where the college is in regards to scaling pathways across the campus. SUNY Pathways presentation 2/25 from 1-2:30pm—will be really beneficial for those who aren't familiar with pathways.
- b. Mission Statement
Review and discussion of the current Mission Statement
Current “Mission Statement” is really a list of how we accomplish our mission. Need to have an actual mission statement. Review the IE webpage as an example of what we may want to do: <https://www2.sunybroome.edu/ie/>
- c. ILOs—not discussed
- d. New General Education Requirements—discussed above

By-laws were approved by P. Haynes so that will be posted to the website.

V. Call for New Business

Next meeting B. Dawe will be traveling, K. Moyer will act as backup Chair

VI. Adjournment 4:29pm

Respectfully submitted by K. Moyer