SUNY BROOME Scholarships

The Application Process

Where can I find out what scholarships are available through SUNY Broome?
A complete list of scholarships is available **www.sunybroome.edu/scholarshipsonline**.

Do all scholarships have the same eligibility requirements?
No. Each scholarship has specific eligibility requirements that were defined by the donor when the scholarship was established. Eligibility requirements are stated for each individual scholarship, so be sure to read the requirements carefully.

How do I apply for a scholarship?
A new cycle begins every academic year when classes begin. A new online scholarship application is required to be filled out by the student each year to be considered for scholarships within the new award year.

CURRENT SUNY BROOME STUDENTS:
    1) Log onto **sunybroome.awardspring.com**
    2) Current students login in with you're My College username and password
    3) Fill out the general application and submit supporting materials

PROSPECTIVE SUNY BROOME STUDENTS:
    1) Log onto **sunybroome.awardspring.com/prospective/register**
    2) Register with your information to create an account
    3) Fill out the general application and submit supporting materials

See below for Important Information for Prospective Students:

- You do not have to be accepted to SUNY Broome to apply for scholarships as long as your intention is to enroll in a program and attend in the fall. But apply ASAP and check on your admissions application regularly.

- You do not have to complete the FAFSA (Free Application for Federal Student Aid) before applying for scholarships, but consider filling out the FAFSA form ASAP, as some scholarships have a financial need component or require a FAFSA on file regardless of financial need (i.e. the Presidential Honors Scholarship).

- If you are a Fast Forward or Early College student **DO NOT** use your SUNY Broome email address or My College username and password to register or login. The system does not like this. Use a personal email and password of your choice.

- Write down your username and password, as the "Forgot Password" function is not available to use.

- Please answer the questions in each section carefully and thoroughly. Your answers determine your eligibility for all scholarships at SUNY Broome. If any required questions are not completed or "incorrect", you will not be paired correctly to scholarships and/or your application will not be considered.

- You may work on your application over a period of time. You can log in and update your application prior to the scholarship deadline(s).

- Click the 'Submit" button at the end of your completed application. Go to your scholarship "Dashboard" to see if you have to complete additional requirements for scholarships. This must be done in order to be considered for these scholarships.

How much does it cost to apply?
There is no charge to apply for a SUNY Broome scholarship.

Can I apply for more than one scholarship?
Yes. When filling out the online scholarship application, answer and complete each questions carefully and accurately as this determines the scholarships you are qualified for. Some scholarships need additional requirements, so be sure you review and answer these questions.

What's the deadline for applying?
The deadlines are noted on the website next to each scholarship.

Can I get an extension if I need one?
No. Applications must be complete and any additional questions or requirements must be completed by the deadline.

What types of students are eligible for a scholarship at SUNY Broome?
You must be a matriculated student in good standing to be eligible. A matriculated student is one who has applied for and been accepted in a specific degree program through the Admissions Office. You can be a new student here for your first semester or a continuing student having already completed a semester or more. Transfer students and re-admits are also eligible.

Can I request more than one recommendation letter?
Yes, you can request as many as you like. Sometimes it is a good idea in case a recommender is not available, as you need at least one completed recommendation letter to be considered for a scholarship(s). You will want to log in periodically into your application to see if your letters have been submitted. If not, you can "Edit Request" for each recommender sending them another email notification. Make sure you contact your recommender once the email notification is sent.

TIP: Use Microsoft Word to type your essay questions.
It can be difficult to write an effective answer to an essay question if you cannot see all of your typed content. To make it easier, open Microsoft Word and type your essay here first. Be sure to proof read and spellcheck. When you are satisfied with your essay, copy and paste into the appropriate essay question box in your scholarship application. Complete all of your essay questions at once in Word or one by one, whichever you prefer.

Application Review

Who makes the award decisions?
Each scholarship has its own committee of SUNY Broome faculty/staff who read and evaluate each application.

Are scholarships awarded on the basis of merit or financial need?
Some scholarships are merit based, some scholarships are based on financial need and some are a combination of both.

How does SUNY Broome define financial need?
When financial need is a factor, we use information defined in the FAFSA.

Notification and Awards

When will I find out if I've been awarded a scholarship?
Applicants will be notified by email when they have been selected to receive a scholarship. The offer email will ask the applicant to accept or decline the award. Notification goes to the SUNY Broome student Gmail account for current students and to the email in which the prospective student used at the time of applying.

What happens if I am selected as a scholarship recipient?
If you accept the award, you will be required to submit a thank-you letter for the donor of the scholarship you received and to RSVP to the May scholarship reception.

Do I need to pay scholarship money back?
No. Scholarships are charitable contributions that do not need to be paid back, provided they are used for the purpose stated in the scholarship award.

What expenses can the scholarship pay?
Scholarship awards may go to the payment of tuition, fees and books, unless otherwise noted in the scholarship.

How large are scholarship awards?
Typically our scholarships range from $200 to $2,000 and can cover a significant portion of tuition (only). Amounts vary based on individual scholarship funds, the funds available and the number of recipients selected.

Will a SUNY Broome scholarship give me enough money to pay the whole cost of my college education?
Typically, no. Our scholarships are intended to provide partial support; therefore we encourage you to look into other financial aid resources such as federal grants, loans, and work-study awards. SUNY Broome's Financial Aid Office will put together a complete financial aid package for you, which may include one or more of these types of support.

When and how will I receive my scholarship award?
Typically scholarship money is directed to your student account and by federal regulations is first applied to any outstanding student loans or an outstanding SUNY Broome student accounts bill and

When and how will I receive my scholarship award? (Continued)
any remaining will be placed on your Higher One Debit Card (see Student Accounts about this). Spring awards are applied in full to your account by mid-June and Fall/Spring (award is divided in half) awards are applied to your tuition bill in mid-August and mid-January.

I received a Fall/Spring scholarship, but I will only be here in the fall, do I still receive the full amount of the scholarship?
No, you will only receive half of the scholarship, which will be applied to your fall tuition bill. You will not receive the spring portion of the scholarship, as you will no longer be a SUNY Broome student.

If I receive a scholarship one year, will I automatically receive an award for the following year?
Typically a scholarship is for one semester (spring only) or for two semesters (fall and spring, award is divided in half). Most scholarships are not renewable; however you can reapply to scholarships each year.

Additional troubleshooting questions:

The login screen says "An invalid ID or password".
Lookup up and verify you're my College username and password. Still not working? Current students contact the SUNY Broome Help Desk at (607)778-5243 or **helpdesk@sunybroome.edu**. They are located in the Library, first floor, room 102D. *You will be required to present a photo ID.*

My scholarship dashboard indicates a "0" in the applied scholarships box.
In rare cases some students may not qualify for scholarships (most likely if you are a freshman for the spring semester) as they did not meet the scholarship criteria, but it is ***important you answer all the application questions accurately and completely.*** Some scholarships have very specific criteria, so be sure to review our scholarship listing either when logged into the online scholarship system or at the sign-in page.

I have not received any email and/or other communication about the status of my scholarship application.
Email communication about your scholarship application status will be sent to your SUNY Broome email unless you have forwarded this account to your preferred email. Learn more about your SUNY Broome email account and how to set up the forward feature at **http://www.sunybroome.edu/email.**

I am having trouble with the scholarship application itself, who do I contact?
In this case you will want to contact the Award Spring support staff at 888-258-5628, option 2 or email at support@awardspring.com

I have a question you didn't answer in the FAQ's. What should I do?
Please contact our scholarship staff: **foundation@sunybroome.edu**

*** Information on this FAQ's is updated frequently.
Check it out online for the most up to date information. ***
www.sunybroome.edu/scholarshipsonline

MY SCHOLARSHIP NOTES: