

SUNY Broome General Education Committee

Meeting Minutes

Thursday, February 20, 2020

3:00 – 4:30 pm

Location: Decker 215

Voting Members Present: B. Dawe, P. Evans, S. Ohl, C. Tokos

Voting Member Excused: K. Moyer

Non-Voting Members Present: Sandy Gibble

- I. Call to order at 3:05 pm.
- II. Review and Approval of Minutes on 12/05/2019.
 - a. P. Evans 1st, B. Dawe 2nd (4/0/0)
- III. Course Proposals and Revisions:
 - a. MAT 127 Submitted by T. Bremer, Questions, Discussed.
 - b. MAT 133 Submitted by T. Bremer, Questions, Discussed.
- IV. New Business:
 - a. Dr. Kim McLain - updates from Institutional Effectiveness & Enrollment Planning.
 - i. Course Proposals need to go through Gen Ed first – re-educate on process – we guide and prep for Curriculum Committee. Presentation is made by Faculty and voted on in two weeks. Faculty are welcome to be present when the vote takes place.
 - ii. Reps need to go back to Division and review updates on the Gen Ed website.
 - iii. Inactivated and Deactivated Courses – watch for Gen Ed to update. Deactivated courses will ‘live’ forever on the SUNY Dashboard.
 - iv. Be sure that cross-listed courses get on the SUNY Dashboard – K. McLain will check with D. Berchtold.
 - v. Student Learning Outcomes need to be measurable in preparation for the Curriculum Committee – must meet SUNY Gen Ed Outcomes – SLO’s measure to ILO’s - this will minimize return visits to the Curriculum Committee.
 - vi. We have a partnership between Curriculum Committee and Gen Ed.

- b. Updates on visits to Division Councils and feedback concerning measurable statements for the ILO's.
 - i. Standardization of Web Pages.
 - ii. Update Mission Statements and Program Pages.
 - iii. 82% of Assessment Plans and Schedules have been received.
 - iv. Cleaning-up Nuventive – assessing SLO's and PLO's are in good shape.
 - v. To be a Gen Ed course – it must meet SUNY Gen Ed outcomes.
 - vi. Oral and Written communication needs to be present in programs – most programs require ENG 110, ENG 111, and ENG 220.
 - c. Mapping Gen Ed courses to ILO's.
 - i. Suggestions are being received at Division Council meetings.
 - ii. Hand-outs distributed for mapping Gen Ed courses to ILO's.
 - iii. At least one SLO needs to capture a measurable and most important ILO for each course.
 - iv. Actual assessments (proof) need to be documented to support ILO.
- V. Call for New Business
- a. Hand-outs include ILO Course List, Revised Gen Ed Assessment Plan, and Gen Ed Courses mapped to SUNY.
- VI. Adjournment at 4:32 pm.

Next Meeting: March 5, 2020

Respectfully submitted by Patricia Evans for Secretary, Karyn Moyer