

## **SUNY Broome General Education Committee Meeting Minutes**

Tuesday, September 6, 2018 3 – 4:30 pm Decker 217

**Voting Members Present:** K. McLain, B. Dawe, P. Evans, A. Haggerty

**Absent:** S. Ohl

**Non-Voting Members Present:** S. Adanu

I: Call to Order: 3:05 pm

II: Review and Approval of Minutes from 5/10/18. These minutes were approved last semester via email.

III. Course Proposals: None currently. Faculty currently working on outcomes.

IV: Updates:

a. Member terms and open positions reviewed.

b. Memos from F. Battisti F/U from spring semester, regarding: Procedure for Updating Course SLOS (approved 5/17/18). A. Haggerty says proposals should come to us from SLAC; ensures a double review. A. Haggerty says Gen Ed course goes to SLAC for review to be compliant with SUNY. Information is entered in Nuventive where it is monitored through SLAC and Gen Ed, check for applicability then let faculty know. Procedure should be to Inventive versus going to Curriculum Committee or Gen Ed Committee. SLAC and Gen Ed are connected so courses come with Gen Ed as a referral. A. Haggerty says it's SLAC's responsibility, we are trying to streamline the procedure and reduce duplicate paperwork.

- K. McLain says integrity of outcomes for courses is a concern, should faculty get a notice from F. Battisti about A.Haggerty's proposed changes to this process?

c. Current process which was approved at the end of the spring semester is that Gen Ed courses with revised learning outcomes submit these to Gen Ed for review prior to going to Curriculum Committee. This process will continue as is for the time being.

- K. McLain suggests sending current and changed outcomes to her then scheduling a date for review, only for approved Gen Ed courses, no need to go to the Curriculum Committee. We want outcomes to be manageable, measurable, and match SUNY Gen Ed.

d. K. McLain asks if proposals for new courses are inside Nuventive so we have less paper. Nuventive is essentially assessment software. S. Adanu says possibly a depository, maybe for the future.

e. K. McLain says Chair Term Length is from 1 -3 years. F. Battisti approved this proposal and the bylaws are updated.

f. Accepting courses in more than one Gen Ed Category? F. Battisti approved of the proposal sent to him on behalf of committee.

g. MUS 113: Spirituals to Hip Hop. K. McLain says F. Battisti has reviewed and approved. Sent to SUNY for approval.

h. CHM 128: Brewing & Fermentation Science. Sent to F. Battisti for review, this course does not fit Gen Ed requirements, all agree.

i. Basic Communication at SUNY Broome for SUNY and MSCHE Policies. K. McLain working on memo.

j. Nuventive Updates: S. Adanu is currently working on cost shells.

k. SLAC Updates: A. Haggerty says Nuventive's increased role for SLAC is an active role for course outcomes and will lead to change in 2018-19, this is our goal.

l. Assessment Facilitator: A. Haggerty is currently serving as this for LA. K. McLain serving for Health Sciences and BPS. Ricky Martin serving in this role for STEM.

m. Academic Programming Updates: K. McLain suggests we have process for going through data. S. Adanu says academic programs were sent excel spread sheets to complete. K. McLain will work with

S. Adanu and D. Berchtold to discuss process for review from Gen Ed Committee.

V. New Business:

a. Infused Competencies: A. Haggerty says we must identify a course for both Information Management and Critical Thinking; these are for both Terminal and Credential Programs. Tutorials are in Blackboard. F. Battisti agrees. Instructions sent to faculty for Gen Ed courses to capture critical thinking. How is this going to happen – tutorials! A. Haggerty suggests that A. Brandt should know about these competencies folded into the Program Review.

b. Procedure for Updating Course SLO's Implementation Plan-on hold until a decision is made about who will review course learning outcomes.

VI: Call for New Business

a. A. Haggerty says Middle States is coming!

b. S. Adanu says Chairs will find what works in "Working Groups".

VII: Adjournment: 3:49 pm

Respectfully submitted,

Patricia Evans, Secretary