**Student Learning Assessment Committee : Minutes for 25 October 2013, 11 AM Meeting in NSC 207G**

**Present: S. Call, M. Glenn, R. Hagerman, A. Haggerty, A. Hollister, J. Jurik, K. Ligeikis, L. Paniccia, R. Petrus, D. Schmidt, J. Smith, D. Spanfelner, C. Surdey, L. Truillo**

**1.** **Approval of Minutes from 27 September 2013 meeting.** Minutes were approved with no changes.

**2. Next meeting: Fri 12/6, same time & place.** Meeting schedule for Spring Semester will be 2/21, 2/28, and 4/25 at 11AM.

**3.** **Follow-up from last meeting:**

A. Haggerty and J. Zbock have been attending Division Councils to discuss forms & assessments. The reporting form was revised and will be sent to the committee.

A. Haggerty & S. Call will attend MSCHE Standards Revision Town Hall in Lancaster PA on Tues 11/5.

A. Haggerty also briefly described the efforts being made to assess Distance Learning courses.

**4. Chair report:** CAI sub-group requested input on the requirements from the SUNY Guidance on Grading requirements. The guidelines are in agreement with assessment procedures: A. Overarching Principles -- 1. The purpose of grades is to communicate the instructor’s evaluation of student performance in terms of student learning outcomes and standards of achievement. B. Guiding Principles for Campus Grading Policies and Procedures -- 1d. Clarify that grades should reflect levels of student achievement on student learning outcomes and standards presented to students at the beginning of a course in a syllabus.

**4. Information Literacy:**

D. Spanfelner demonstrated the ANGEL module that was created to assess SUNY Information Literacy Learning Outcome 2. A number of tutorials were created, as well as a student quiz on the tutorials. The module will be piloted in select courses in Spring 2014. The tutorials can be found on the library website, for anyone who would like to use them sooner.

Andrew will be forming a SLAC subcommittee to work on Outcome 3 within academic departments. This will be discussed more at the next meeting.

**6.** **Gen Ed restructuring:**

CAI asked for SLAC’s input on the discussion of Gen Education requirements. The committee discussed the assessment implications of the following possibilities:

-- Infusion of Local General Education Requirements within the Curriculum

-- Adoption of SUNY’s General Education Requirements and Elimination of SUNY Broome’s Requirements

-- Maintaining the Local General Education Requirements as they are

A. Haggerty will compile a detailed description of the results of the discussion to be distributed. The committee discussed the importance of communication between the General Education Committee, Writing Initiatives Network Committee (WINC), and Curriculum Committee. Also discussed was the importance of training for proper assessment based on the requirements.