

## SUNY Broome General Education Committee Meeting Minutes

9/7/17

**Voting Members Present:** J. Prindle, E. Brand, K. McLain, P. Evans

**Absent:** S. Ohl

**Non Voting Members Present:** A. Brandt, S. Adanu, D. Berchtold, Dawn Kutz

I. Call to order 3:05

II. Review of Minutes (8/24/17) : 1<sup>st</sup> E. Brand, 2<sup>nd</sup> P. Evans; Vote: (3/0/2)

Abstentions: J. Prindle and E. Brand

III. New Business

a. Understanding MSCHE & SUNY General Education Curriculum & Assessment Requirements:  
Dr. Amy Brandt

MSCHE requirements:

- Gen Ed program must exist
- Institution must have an assessment plan
- Institution must conduct assessments
- Outcomes must relate to institutional outcomes

Plan should be:

- useful, cost effective, accurate and truthful, organized, systematized and sustained

MSCHE designates components of General Education while SUNY is more generalized. The higher set of standards sets the bar. We need to meet SUNY standards, but must document that we are meeting MSCHE standards.

MSCHE mid-term report is due Oct. 1, 2017 and must including the following components:

- implementation and revised general education curriculum
- implementation of a general education assessment process

Dr. Brandt has been working with SLAC on the report. **See included draft.\*\*\***

Included table crosses MSCHE GER Curriculum with SUNY GER and Broome ISLOs to help illustrate how SUNY Broome reaches each requirement.

Summer research has concluded that assessment is being conducted at the discipline level.

Assessment plans must be assessed. Recommendation is to use MSCHE criteria. **Table to be included.**

D. Berchtold will email a list of current Gen Ed classes to the committee.

#### IV. Old Business

a. Meeting Schedule for Fall 2017: Tuesdays at 3pm. Next meeting will be Sept. 12, followed by a regular meeting on 9/19 and alternating Tuesdays after that.

Motion to change standard meeting time from alternate Thursdays to alternate Tuesdays at 3pm. (1<sup>st</sup> E. Brand, 2<sup>nd</sup> J. Prindle); (5/0/0)

#### V. Adjourned at 4:45

(1<sup>st</sup> E. Heard, 2<sup>nd</sup> E. Brand); (5/0/0)

Respectfully submitted by Erin Heard