

SUNY Broome General Education Committee Meeting

Tuesday, October 3, 2017 3-4:30 pm

Location: NSC 207-G

Voting members present: K. McLain, E. Heard, S. Ohl, P. Evans, J. Prindle

Absent: E. Brand

Non-voting members present: P. Sniezek, D. Kutz, D. Berchtold

- I. Call to order: 3:05pm
- II. P. Sniezek course proposal CST 109
  - a. Speaking to the American History category: course will discuss how computers were developed historically. Students must synthesize information, perform research, and share with others.
  - b. Assessment plan: every learning outcome should be listed to meet the needs of the SLAC committee. Learning activity used to assess specific learning outcomes should cite specific assignments/test questions/essays. Discussion with P. Sniezek on how to best complete assessment plan. K.McLain will discuss further with R. Hagermann and provide continued assistance to P. Sniezek.
- III. Review and approval of minutes (9/12/17)  
Approval vote : J.Prindle (1<sup>st</sup>), P. Evans (2<sup>nd</sup>) (5/0/0)
- IV. ASL course applications
  - a. Clarification is needed on the possible inclusion of ASL courses as General Education courses as stated by the Provost. Courses still need to be examined and vetted on a local campus level to be classified on the SUNY dashboard as General Education.
  - b. The Gen Ed committee will draft a memo to campus regarding our role in the course vetting and assessment process.
  - c. Approval vote for ASL 120 and 220
    - i. S. Ohl 1<sup>st</sup> E. Heard 2<sup>nd</sup> (5/0/0)
- V. Updates
  - a. Updates to SUNY for ALS courses: Discussion about SUNY memo stating ASL courses need to go through approval process but are now eligible for Gen Ed consideration. There seems to be confusion that all ASL courses are accepted based on this memo. Committee discussed drafting memo to Dr. Battisti, which he can share with the campus to clarify process
  - b. Discussion of role of Gen Ed with MSCHE and on campus. MSCHE standards state Gen Ed must be assessed as a program in addition to courses. More understanding of the committee role is needed.
  - c. October 1<sup>st</sup> MSCHE report was submitted. K. McLain has request out to obtain final copy as the committee was only provided with a draft. Discussion of the importance of the committee being involved in decision making regarding general education and lack of communication

with regard to this across committees. The committee should have input into what it is deemed responsible to achieve. This is a matter needing further discussion.

#### VI. Unfinished Business

- a. By-law revision: Discussion of mission statement and importance of clarifying Gen Ed role on campus as well as collaboration with shared governance and other committees involved with assessment and curriculum. Committee discussed importance of clarifying all committee roles. Discussion of drafting a memo to Dr. Battisti and K.McLain setting a meeting up with him to clarify our role.
- b. Rubric development for assessment of courses: Call for ad-hoc committee to develop rubric. J.Prindle and P. Evans volunteered. K.McLain will set up google doc and assist.

#### VII. New Business

- a. Call for new business: None.

#### VII. Adjournment

Next meeting 10/17/17

Respectfully submitted,

Erin Heard

Additions provided by K.McLain