

**SUNY Broome Community College  
General Education Committee Meeting Minutes  
10/17/19**

College Vision: **Learning today, transforming tomorrow.**

**SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.**

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**  
*Thursday, October 17, 2019 3-4:30 pm*  
*Location: Decker 217*

**Voting Members Present: B. Dawe, P. Evans, K. Moyer, S. Ohl, C. Tokos**

**Non-Voting Members Present: D. Berchtold, M. Donnelly, S. Gibble, A. Haggerty, K. McLain, R. Petrus**

**Vision:** LEARNING TODAY, TRANSFORMING TOMORROW

**I. Call to order 3:10PM**

**II. Minutes from 10/03/19**

*C. Tokos moved to approve minutes from last meeting, P. Evans seconded motion and all voting members approved. (S. Ohl had not arrived yet to vote)*

**III. Course Proposals/Revisions:**

- a. Course Revision: Dr. Jen Musa and Maureen Hankin—BIO/HST 104 Health for Haiti: Vote

*While this course had been discussed at length after Dr. Musa and Prof. Hankin had presented to the committee four weeks ago, a spirited discussion incurred prior to the vote. M. Donnelly's main concern was about the lab component of the course which was deemed more than acceptable. A. Haggerty questioned whether the texts for the course were general to both BIO and HST since it would be cross listed. The committee had determined that this course had met the requirements, as outlined in the rubric.*

*It was suggested, by A. Haggerty, to suggest to the professors that texts may need to be more general to both HST and BIO.*

*Carly motioned to call to vote, Steven seconded, all approved*

#### **IV. New Business**

a. Dr. Kim McLain, update from Instinctual Effectiveness & Enrollment Planning

*The new Program Review form was presented. This now has all the areas that are needed for a Program Review in a document where all information is inputted.*

*Discussion incurred about the importance of Program Reviews and how this new process will benefit the programs, the college and the students.*

b. Committee updates:

a. SLAC Updates

*A. Haggerty reported that there will be a speaker in January. They are reviving the Assessment Carnival in which Gen Ed is invited to participate.*

c. SUNY Broome ILOs Discussion

*K. Moyer passed out the working document from the last meeting for us to continue working on the ILO definitions. A. Haggerty stopped us and told us we could not do this. A discussion incurred about this which took most of the rest of the meeting. B. Dawe said that we were given a directive by VP Haynes and at this point she is the one that needs to tell us what to do next since we are getting conflicting information from A. Haggerty and K. McLain. K. Moyer will contact Dr. Haynes for clarification before the next meeting.*

d. Gen Ed Committee Chair 2019-2020

*K. Moyer reported that she would be stepping down as Chair as soon as a replacement is found, sighting both personal and professional reasons. M. Donnelly said she would step in as Chair as a non-voting member. After another spirited discussion, and R. Petrus reading the by-laws, the voting members decided to take the next two weeks to discuss who might be interested in becoming Chair of this committee.*

e. Gen Ed Committee Secretary 2019-2020

*K. Moyer, who had previously been elected secretary for 2019-2020 when K. McLain was still planning to serve as Chair, said she would resume that position if needed.*

#### **V. Call for New Business**

#### **VI. Adjournment**

*Meeting adjourned at 4:37PM*

*Respectfully submitted,  
Brenda Dawe  
October19, 2019*