
Procedure: Flag Lowering

Reference No.: 5.5

Authority: College President

Cross Reference: Policy 1.2

Approved: November 27, 1991

Revised:

1. The official College flag shall be lowered at the discretion of the President or the President's designee only.
2. Some situations which may warrant lowering the flag include, but are not limited to: death of a member of the campus community, death of a local, state, or national official, and any days of national mourning.
3. All requests to lower the flag shall be forwarded to the President's office. That office shall make the determination of the appropriateness of the request and, if it is so decided, direct a lowering of the flag.
4. The President (or designee) may decide to lower the flag to half-mast on funeral days only or for another period of time if appropriate.