

# SUNY Broome General Education Committee

## Meeting Minutes

Thursday, February 21, 2019 3-4:30 pm Decker 217

**Voting Members Present:** K. McLain, B. Dawe, P. Evans, K. Moyer, S. Ohl, C. Tokos

**Non-Voting Members:** D. Berchtold

- I. Call to Order at 3:05 pm
- II. Review and approval of the minutes (02/21/2019) C. Tokos 1<sup>st</sup>, K. Moyer 2<sup>nd</sup> (5/0/0)
- III. Course Proposals/Revisions
  - a. No new courses to review currently.
  - b. Course Deactivations: Dr. Firenze deactivated BIO 155, BIO 202, BIO 218. BIO 119/ART119 cross-listed and inactivated. D. Berchtold – these courses will be removed from the course catalog.
  - c. SLAC updates: Andrew Haggerty, SLAC Chair wrote an overview for writing SLOs at the course level. Committee provided this handout and asked to pass along to their divisions. Gen Ed SLO Revisions Sub-Committee – ART 105, ART 115, ART 125, POS 201, POS 203, POS 204, POS 205, POS 210, PSY 110 approved. BIO 111 was not approved with a suggestion given.
- IV. Updates
  - a. Gen Ed Assessment Plan has shrunk significantly. K. McLain says chemistry, physics, physical science need attention.
  - b. K. McLain meeting with BPS to put data in Nuventive. Data can be pulled from Blackboard and directly added to Nuventive – saves a step. No updates from Assessment Facilitator, Andrew Haggerty.
  - c. No new SLAC updates from Andrew Haggerty, SLAC Chair as he was unable to be at the meeting.
  - d. K. Moyer will represent Gen Ed and attend SLAC meetings for the Spring 2019 semester in NSC 207G from 11:00 am – 12:00 pm on Fridays: 2/22, 3/22, 4/26, 5/10.
- V. New Business
  - a. Academic Affairs Initiatives Assessment Data Review/Response. A memo was sent to S. Adanu. D. Berchtold suggests that we possibly consider reviewing the forms again.
  - b. Review of ILO descriptors (S. Adanu). D. Berchtold would like clarification on mapping. K. McLain addresses Information Management Tutorial – competencies in using technology and how do we capture? Notes identical descriptions for ILO's 3, 6. Go to Gen Ed site and find "How do you Map?" Open

exemplars examples in BPS, LA, and STEM to find templates to follow however one needs to be logged in. Course Archives under review.

- c. Assessment of Gen Ed SLO's (S. Adanu).

2

- d. Member Terms – Discussed current member terms. Membership is a Dean-appointed membership. Ask now who can continue in your division if in the third year of your term. K. McLain has agreed to serve a new term to assist the committee get through the upcoming MSCHE Site visit and will continue on as Chair in that new term, finishing out her Chair term of 3 years. K. McLain suggests a transition plan for Chair position so that there will be a new Chair trained prior to her second term ending. D. Berchtold suggests a Chair-Elect to assist the Chair in the last year of the Chair's term. We should review Bylaws, located in Documents, and consider any changes.

VI. Call for New Business – none.

VII. Adjournment at 4:07 pm.

Next Meeting on Thursday, March 7, 2019.

Respectfully submitted by Patricia Evans, Secretary.