Fall 2013 Web Registration Advisement Information by Major For Current Spring 2013 Students Online Registration Starts March 25, 2012

Course Schedule Available Online March 18, 2013

http://www.sunybroome.edu/web/www/current-students

Advisement Periods	Dates
Early Advisement Period	March 11 to March 22, 2013
Peak Advisement Period	March 25 to April 19, 2013*
Late Advisement Period	April 22 to May 23, 2013

^{*}Some advisors are available during Spring Break (April 1 – April 5).

- During **Early Advisement Period**, some advisors are available to meet with students. Check with your academic department. Course schedule is generally not available until about one week before registration starts.
- To insure best selection of courses and to meet your graduation requirements, students are strongly encouraged to complete their advisement and registration by the end of the **Peak Advisement Period.**
- During Late Advisement Period, advisors may have limited availability.

Look up your major below to determine when, where and how you can be advised and how to get registered for your courses. At your advisement appointment, you will be given your Registration or Alternate PIN.

Major	Advisement and Registration Procedure		
Business and Public Services Students Note: If you have been granted an Appeal for Academic and Financial Continuance, Call 778-5008 to make an appointment with Shannon Cafferty.			
Accounting Business Administration Business Skills (Certificate) Entrepreneurship (Certificate) Financial Services Management International Business Management Marketing, Management & Sales Paralegal Programs (All) Sports Management (pending approval)	Schedule appointment with your advisor starting March 18 (look up advisor name on MyCollege under Student tab/Student Information). Appointments can be scheduled with your advisor on sign-up sheet on his or her office door. BUS107 students will complete their advisement in class (professor is student's advisor). If students have any questions, or cannot find their advisor, please visit B104 or call 778-5008.		
Business Information Management Office Technology Business Information Management Desktop Publishing Business Information Management Website Development & Management Office Technology (Certificate) Desktop Publishing (Certificate) Website Development & Management (Certificate)	AM to 4 PM in BB111. Sign up in B104 or by calling 778-5008. Fully online students or evening only students should email Chair Sandra Wright		
Office Administration			

Criminal Justice	Call 778-5421 or s	top in SS210 as soon as possible to set up an	
Corrections	appointment.		
Fire Science	L	t Days: Thurs. March 14, Tues. April 3 and Wed. April	
Homeland Security			
Police		n up in B104 or by calling 778-5008. Additional later	
Tonce	group advising ses	sions may be offered. Stop in B104 or call 778-5008	
	for more information.		
Hospitality Programs	Schedule appointm	nent with Hospitality Program Chair, Rey Wojdat, by	
		or emailing wojdatrc@sunybroome.edu. May also call	
		ional contact information.	
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Paramedic Program (EMT)		ent in S108 or call 778-5387 or 778-5008.	
	Heal	th Sciences	
		Make an appointment with the appropriate department	
		secretary by calling:	
		<u>Phone</u>	
<u>Department</u>			
Clinical Laboratory Technol	0gV	778-5149	
		778-5261	
• Dental Hygiene		778-5149	
• Health Information Technol		778-5495	
Medical Assistant		778-5495	
Medical Transcription Certi		778-5495	
Nursing		778-5060	
•		778-5060	
Nursing Evening Weekende			
• Phlebotomy Certificate		778-5149	
 Physical Therapy Assistant 		778-5060	
Radiologic Technology		778-5261	
Individual Studies – Health		Make an appointment through the Academic Advising	
mortional Studies Tiental	501011005	Center by calling 778-5210.	
	I ih	peral Arts	
• Communication &	Lin	ciai Ai is	
Communication &			
Media Arts			
 Human Services 			
Human Services –			
Chemical Dependency			
Chemical Dependency			
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Individual Studies			
Liberal Arts Associate		T.1 1 A .	
in Arts	For the	hese Liberal Arts programs:	
Liberal Arts General	Look up your advisor's name on MyCollege under Student		
Studies – Art	Tab/S	Student Information. Schedule an appointment with your	
Studies – Ait		or beginning March 18. Students with questions, or those	
	unable to find their advisor, inquire at T210 or call 778-5219.		
• Music –	C –		
Industry			
Performing Arts			
Therapy			
Sound Engineering			
Sound Engineering -			

Excelsior Transfer Programs	Schedule an appointment with Laura St. George at either 778-5364 or	
	stgeorgelm@sunybroome.edu	
Early ChildhoodEarly Childhood Certificate	All Early Childhood and Education Programs meet on scheduled days in SS 210 for advisement. Look for the schedule and signup sheets to be posted beginning March 18 on the BECA bulletin board, Titchener second floor. Signup for one of the scheduled EDU advisement days: Monday, March 18 th , Thursday, March 28 th , Thurs, April 18.	
General Studies – Education Transfer	Information will be posted on the <i>BECA</i> bulletin board for students unable to meet at one of the scheduled advisement days.	
Teacher Assistant Certificate	Students with questions inquire at T210 or call 778-5219.	
Science, Technology, Engineering and Math		
Civil Engineering Technology	Make an appointment with department secretary in M-117 or call 778-5010.	
Computer Information Systems	Make an appointment with the program secretary in AT-011 or call 778-5022.	
Computer Science	Make an appointment with the program secretary in AT-011 or call 778-5022.	
Computer Security and Forensics	Make an appointment with the program secretary in AT-011 or call 778-5022.	
Computer Technology	Make an appointment with the program secretary in AT-011 or call 778-5022.	
Electrical Engineering Technology	Make an appointment with department secretary in M-117 or call 778-5010.	
Engineering Science	Make an appointment with Dean's secretary in AT-201 or call 778-5014.	
Environmental Science	Make an appointment with the program secretary in AT-101 or call 778-5114.	
Industrial Technology – Quality Assurance	Make an appointment with program secretary in AT-018 or call 778-5165.	
Industrial Technology – QA (Certificate)	Make an appointment with program secretary in AT-018 or call 778-5165.	
Mechanical Engineering Technology	Make an appointment with department secretary in M-117 or call 778-5010.	
Science Transfer Program (LAAS)	Make an appointment with your advisor or contact the program secretary in AT-101 or call 778-5114.	
Telecommunications	Students will be advised in class with faculty.	