

SUNY Broome Community College
General Education Committee Minutes

2/8/2024

College Vision: Learning today, transforming tomorrow.

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY

Thursday, Feb. 8, 2024 3-4:30 pm Via Zoom

Voting Members Present: B. Dawe, A. Glenn, L. Heron, G. Scaringi, K. Moyer, J. Tracy

Non-Voting Present: J. Anderson, D. Berchtold, C. Martey-Ochola, J. Miller, P. Kelly

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

- I. Call to order: 3:00pm
- II. Minutes from Dec. 7, 2023
Motion to approve: B. Dawe, 2nd: G. Scaringi, Vote: 6, 0, 0
- III. Courses with Embedded/Infused learning outcomes - none
- IV. New Course Proposal - none
- V. Course Revisions - none
- VI. Deactivations – none
- VII. New Business
 - a. April 11, 2024 – Lee at FBLA Conference
L. Heron has to miss this meeting due to the FBLA conference. Asking for someone to step to run the meeting – will finalize this next meeting.
 - b. Vote on CHM 143
Motion to approve: B. Dawe, 2nd: G. Scaringi, Vote: 6, 0, 0
 - c. BIO-HST 104, HOS 101, BHM 216 – Vote Dec meeting?
L. Heron checked to make sure the vote happened and will check on the paperwork to make sure it is all in order.
 - d. SBCC ILO's – Review List

K. McLain asked for an updated list of courses that meet our ILOs. L. Heron worked on this and K. Moyer reviewed and it was discovered that not all SLOs have been updated in the official course catalog. Met with D. Berchtold to try to track down why this may be and to discuss what the Gen Ed committee is responsible for.

If courses came through us, should have gone to Curriculum Committee, and then Curriculum Committee forwards it to P. Kelly and then R. updates the catalog. There are multiple errors in the catalog. L. Heron will send a message to Chairs and Deans asking that everyone review their courses in the catalog and make sure that all outcomes and descriptions are correct and up to date.

e. Gen. Ed. Infused learning outcomes

Want to make sure we are all on the same page with how we are handling the infused outcomes. Checking wording, assessment, and thorough coverage of the SLOs in all embedded courses.

K. Moyer shared concerns with some programs trying to meet the Information Literacy competency in a 1 credit course, but state that they don't have the time in the course to use the Niche Modules that take 4-5 hours to complete. Concerns over embedded or infused courses not spending enough time to thoroughly cover the required SLOs. This is something else that we as a committee need to look closely at and to ask questions about when these courses come through – especially with the Competencies. Competencies are not less than categories, they simply can be fulfilled in a different manner than a Gen Ed category.

f. Bi-Law Verbiage on Google Docs

i. Review Sections I and II

Started looking at Parts I and II of the by-laws. Try to continue to review and add notes to the document before next meeting.

g. Gen. Ed. content SBCC website

L. Heron is meeting with M. Tubaugh and D. Berchtold on Monday about this and will have an update for next meeting.

VIII. Call for New Business – none

IX. VI. Adjournment 4:30pm