Spring 2013 Web Registration Advisement Information by Major For Current Fall 2012 Students

Online Registration Starts October 29, 2012

http://www.sunybroome.edu/web/www/current-students

Advisement Periods	Dates
Early Advisement Period	October 15- October 26, 2012
Peak Advisement Period	October 29 – November 16, 2012
Late Advisement Period	November 19 – December 21, 2012*

^{*}Some academic advisors are available during this time period.

- During **Early Advisement Period**, some advisors are available to meet with students. Check with your academic department. Course schedule is generally not available until about one week before registration starts.
- To insure best selection of courses and to meet your graduation requirements, students are strongly encouraged to complete their advisement and registration by the end of the **Peak Advisement Period.**
- During Late Advisement Period, advisors may have limited availability.

Look up your major below to determine when and where you can be advised. At your advisement appointment, you will be given your Registration/Alternate PIN.

Major	Advisement Procedure		
Business and Public Services Students			
Accounting Business Administration Business Skills (Certificate) Entrepreneurship (Certificate) Financial Services Management International Business Management Marketing, Management & Sales Paralegal Programs (All) Business Information Management	Schedule appointment with your advisor starting October 22 (look up advisor name on MyCollege under Student tab/Student Information). Appointments can be scheduled with your advisor on sign-up sheet on his or her office door. BUS107 students will complete their advisement in class (professor is student's advisor). If students have any questions, or cannot find their advisor, please visit B104 or call 778-5008. Make an appointment for a group advising session by stopping in B104 or calling 778-5008. Advising session dates, and times and location are: Monday, October 29 th 8am to 10am, B111 Wednesday, October 31 st 8am to 10am, B111 Tuesday, November 6 th 6pm to 8pm, B111 Wednesday, November 7 th noon to 2pm, B111 Fully online students should email Chair Sandra Wright at wrightsk@sunybroome.edu for advising. Individual appointments for career, transfer or general advising area available after October 29 by calling 778-5008.		
Criminal Justice – Police and Corrections	Advisement Day is Thursday, October 25 th and Tuesday, November 6 th in SS210. Sign up in B104 or by calling 778-5008. Some advising may be done in CRJ courses. Stop in B104 or call 778-5008 for more information.		
Desktop Publishing (Certificate)	Make an appointment for a group advising session by stopping in B104 or calling 778-5008. Advising session dates, times and location are:		

	Monday, October 29 th 8am to 10am, B111
	Wednesday, October 31 st 8am to 10am, B111
	Tuesday, November 6 th 6pm to 8pm, B111 Wednesday, November 7 th noon to 2pm, B111
	Fully online students should email Chair Sandra Wright at
	wrightsk@sunybroome.edu for advising. Individual appointments for career, transfer or general advising area after October 29th by calling 778-5008.
Fire Science	Advisement Day is Thursday, October 25 th and Tuesday, November 6 th
The Belence	in SS210. Sign up in B104 or by calling 778-5008. Some advising may
	be done in CRJ courses. Stop in B104 or call 778-5008 for more
	information.
Homeland Security	Advisement Day is Thursday, October 25 th and Tuesday, November 6 th
	in SS210. Sign up in B104 or by calling 778-5008. Some advising may
	be done in CRJ courses. Stop in B104 or call 778-5008 for more information.
Hospitality Programs	Schedule appointment with Hospitality Program Chair, Rey Wojdat, by
Trospitality Trograms	calling 778-5171 or emailing wojdatrc@sunybroome.edu. May also call
	778-5008 for additional contact information.
Office Administration	Make an appointment for a group advising session by stopping in B104 or
	calling 778-5008. Advising session dates, times and location are:
	Monday, October 29 th 8am to 10am, B111
	Wednesday, October 31 st 8am to 10am, B111 Tuesday, November 6 th 6pm to 8pm, B111
	Wednesday, November 7 th noon to 2pm, B111
	Fully online students should email Chair Sandra Wright at wrightsk@sunybroome.edu for advising. Individual appointments for career,
	transfer or general advising area after October 29th by calling 778-5008.
Office Technologies (Co	ertificate) Make an appointment for a group advising session by stopping in B104 or
	calling 778-5008. Advising session dates, times and location are:
	Monday, October 29 th 8am to 10am, B111
	Wednesday, October 31 st 8am to 10am, B111
	Tuesday, November 6 th 6pm to 8pm, B111 Wednesday, November 7 th noon to 2pm, B111
	Fully online students should email Chair Sandra Wright at
	wrightsk@sunybroome.edu for advising. Individual appointments for career, transfer or general advising area after October 29th by calling 778-5008.
Paramedic Program (EM	
Web Development & M	gmt Make an appointment for a group advising session by stopping in B104 or
(Certificate)	calling 778-5008. Advising session dates, times and location are:
	Monday, October 29 th 8am to 10am, B111
	Wednesday, October 31 st 8am to 10am, B111
	Tuesday, November 6 th 6pm to 8pm, B111 Wednesday, November 7 th noon to 2pm, B111
	Fully online students should email Chair Sandra Wright at wrightsk@sunybroome.edu for advising. Individual appointments for career,
	transfer or general advising area after October 29th by calling 778-5008.
	Health Sciences
2	Make an appointment through the department secretary. Department Chair and
Technology Faculty share advising responsibilities.	

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Computed	Group advising session will be held during a lab class.
Tomography	
Certificate	
Dental Hygiene	Make an appointment through the department secretary. Department Chair and
	Faculty share advising responsibilities.
Health Information	Group advising sessions will be held during class/lab. For students who need
Technology	individual attention, please make appt with Department Chair.
Individual Studies –	HST 100 students: Advisement/registration will take place during class hours, the
Health Sciences	week of October 29th. (Decker Computer Lab)
	All others: Schedule an appointment with the Academic Advising department, SS-
	210 or call 778-5210
Medical Assistant	Group advising sessions are held during class/lab. For students who need individual
	attention, please make appt with Department Chair.
Medical	Group advising sessions are held during class/lab. For students who need individual
Transcription	attention, please make appt with Department Chair.
Certificate	
Nursing	Group advising session will be held during a lab class. Students also need to choose
	their clinical times from available list.
Nursing Evening	Group advising session will be held during a lab class where in students choose their
Weekender	next lecture and lab sections. Students also need to choose their clinical times from
D111	available list.
Phlebotomy	Make an appointment through the department secretary. Department Chair and
Certificate	Faculty share advising responsibilities.
Physical Therapy	Group advising session will be held during a lab class.
Assistant	
Radiologic	Group advising session will be held during a lab class.
Technology	
	Liberal Arts
Communication &	You are able to sign up for advisement on the bulletin board nearest to TH 103.
Media Arts	Students with questions, or those unable to schedule, inquire at T210 or call 778-
	5219.
Early Childhood	Sign up for Early Childhood and Education Advisement Days in SS210. If you are
	unable to attend Advisement Days in SS210, look up your advisor's name on
Early Childhood Certificate	MyCollege and schedule on signup sheets to be posted beginning October 29 on the
Certificate	BECA bulletin board, Titchener second floor. Students with questions inquire at
General Studies –	T210 or call 778-5219.
Education Transfer	
Teacher Assistant	
Certificate	
Excelsior Transfer	Schedule an appointment with Laura St. George at either 778-5364 or
Programs	stgeorgelm@sunybroome.edu
Human Services	Look up your advisor's name on MyCollege. Schedule an appointment with your
	advisor at his / her office beginning October 22. Students with questions, or those
и с :	unable to find their advisor, inquire at T210 or call 778-5219.
Human Services -	Look up your advisor's name on MyCollege. Students in the Chemical Dependency
Chemical	Program will be assigned to Professor Ericksen or to Professor Whittaker. Schedule
Dependency	an appointment with your advisor beginning October 29 in T210. Students with
Individual Studies –	questions inquire at T210 or call 778-5219.
individual Studies –	Look up your advisor's name on MyCollege. Schedule an appointment with your

ТС	advisor at his / har office hasinging October 22. Students with questions or those	
Transfer or Career	advisor at his / her office beginning October 22. Students with questions, or those unable to find their advisor, inquire at T210 or call 778-5219.	
Preparation	unable to find their advisor, inquire at 1210 of call 7/8-3219.	
Liberal Arts Transfer	Look up your advisor's name on MyCollege. Schedule an appointment with your	
Program (LAAA)	advisor at his / her office October 22. Students with questions, or those unable to find	
Trogram (LAAA)	their advisor, inquire at T210 or call 778-5219.	
General Studies –	Look up your advisor's name on MyCollege. Schedule an appointment with your	
Art	advisor at his / her office beginning October 22. Students with questions, or those	
7110	unable to find their advisor, inquire at T210 or call 778-5219.	
General Studies -	Students studying Theater are assigned to Professor Bacon for advisement. Schedule	
Theater	an appointment at SC (Theater Office) or call 778-5191 beginning October 22.	
	Students with questions inquire at T210 or call 778-5219.	
Music:	Look up your advisor's name on MyCollege. Students in the Music Program will be	
Industry	assigned to Professor Sweeney (T007–778-5324) or to Professor Grahame (AX006 –	
Performing Arts	778-5326). Schedule at your advisor's office beginning October 22. Students with	
Therapy	questions inquire at T210 or call 778-5219.	
Sound Engineering		
Science, Technology, Engineering and Math		
Civil Engineering	Make an appointment with department secretary in M-117 or call 778-5010.	
Technology		
Computer Information	Make an appointment with the department secretary in AT-011 or call 778-5022.	
Systems		
Computer Science	Make an appointment with the department secretary in AT-011 or call 778-5022.	
Computer Security and	Make an appointment with the department secretary in AT-011 or call 778-5022.	
Forensics		
Computer Technology	Make an appointment with the department secretary in AT-011 or call 778-5022.	
Electrical Engineering	Make an appointment with department secretary in M-117 or call 778-5010.	
Technology		
Engineering Science	Make an appointment with the Dean's secretary in AT-201 or call 778-5014.	
Environmental Science	Make an appointment with program secretary in AT-101 or call 778-5114.	
Industrial Technology	Make an appointment with department secretary in AT-011 or call 778-5165.	
– QA Industrial Technology	Make an appointment with department goarstery in AT 011 or call 779 5165	
- QA (Certificate)	Make an appointment with department secretary in AT-011 or call 778-5165.	
Mechanical	Make an appointment with department secretary in M-117 or call 778-5010.	
Engineering	with department secretary in Wi-117 of can 770-3010.	
Technology		
Science Transfer	Make an appointment with your advisor or contact the program secretary in AT-101	
Program (LAAS)	or call 778-5114.	
Telecommunications	Students will be advised in class by faculty.	
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