

**SUNY Broome Community College
General Education Committee Minutes
3/31/22**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**
Thursday, March 31, 2022, 3-4:30 pm
Via Zoom

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Voting Members Present: H. Bartlett, C. Church, B. Dawe, L. Heron, K. Moyer, C. Tokos (late)

Non-Voting Members Present: J. Anderson, D. Berchtold, S. Gobble, K. McLain, M. Snyder

I. Call to order

II. Minutes from 3/17/22 Motion to approve: L. Heron, 2nd H. Bartlett, Vote: (5, 0, 1 absent)

III. Course Revisions Votes

a. CRJ245

No additional questions or discussion

Motion to approve: H. Bartlett, 2nd L. Heron Vote: 5, 0, 1 absent

b. HIS103 & HIS104

Motion to approve: K. Moyer, 2nd L. Heron Vote: 5, 0, 1 absent

IV. Course Revisions

a. ECO110,111

b. ANT111, 112, 113, 200

c. HUM104

d. SOC101, 111, 155, 186, 220

e. PHI102, 201, 203

f. HIS116, 117, 130, 131, 155, 187, 194

All courses discussed together:

Replaced old SLOs with the new required SUNY SLOs for the appropriate SUNY category.

Wording matches SUNY's SLOs. The courses that were revised last year to meet ILO 7 have been updated to now meet SUNY's Diversity, Equity, and Inclusion requirements. In some cases, instead of using the SUNY's wording of "demonstrate" the SLO may specify a direct method of demonstration such as "apply," "describe," or "name" specific information. The SLOs are measurable and still clearly in line with what SUNY is looking for.

No questions were asked by the committee. Will vote next meeting.

IV. New Business

- a. Dr. Kim McLain, update from Institutional Effectiveness & Enrollment Planning
Pathway work continues. Good recent meetings with the work group. Towards the end of the semester, the work groups will do a presentation to the entire campus sharing what they did and why they participated.

Strategic management and retention plan Goals

- By 2027:
 - increase full time enrollment by 250 to 3. 459
 - increase retention by 5% to 57.5%
- By 2025 improve the usage and applicability for credit for prior learning and alternative credentialing
- Through 2027 maintain headcount of Student Village residents at maximum capacity

Question about Fast Forward (FF)—where do we get the figures to see how many students in FF come to SUNY Broome.

Historically the college hasn't specifically tracked this. Recently started looking at this and maybe around 20% (but this was off the top of K. McLain's head, not necessarily correct).

We are offering a number of classes, but they are not intentionally part of a degree. This is something being worked on in the Pathways working groups so that there is a direct pathway that students and parents can see for FF students

J. Anderson reported that Andrea Roma is trying to get more data on this exact thing and this will be shared when it is appropriate to do. He also shared the success that SUNY Cobleskill had with the very idea of making FF courses intentional into degree programs which allowed students to get AA degrees, for example, in just 1 year once they start full-time at the college.

- b. ILO update/discussion

Faculty members of the committee should have gotten an invitation to CAI meeting on April 13th for us to present the proposed ILOs for comments and to move towards a vote at CAI for endorsement.

B. Dawe will send out an email to all of faculty requesting feedback on the proposed ILOs to the Gen Ed committee with a deadline for comments.

Once we have addressed any comments and made any revisions necessary to the ILOs it will go back to CAI for endorsement and the final approval from P. Haynes.

We don't have any sense of how programs are doing filing out the forms for mapping to the new SUNY Gen Ed. Most comments that have been heard about these forms are along the lines of that fact that the forms can't be filled out until the courses have been updated.

M. Synder: Health Science chairs have all filled them out and have identified gaps that need to be filled. STEM chairs are starting this as well.

If the committee can start compiling a list of courses that multiple programs use to fulfill requirements, then we can reach out to the chairs responsible for those courses to see where they are with revising the courses.

B. Dawe has gotten a lot of questions from STEM, but not really many from other divisions. Possibly because other divisions have full-time faculty in charge of filling out the forms from their own courses instead of it falling on chairs to take care of it all.

Now is also a good time for a review of Gen Ed courses because if programs aren't using a course to meet a Gen Ed requirement, then the course should be considered for deactivation as a Gen Ed course.

A question came up about what happens to a Gen Ed course if they don't revise the course and bring it through the Gen Ed committee for approval, won't it be automatically deactivated? Do they have to fill out the form?

Needs to be a deadline for a re-certification of a Gen Ed course. If a course does not come through by the deadline, it will be automatically deactivated and in the future, if a department wants the course to once again be a Gen Ed will have to do a proposal for a new Gen Ed course, rather than use the course revision process.

Paperwork needs to be turned in to P. Haynes for approval and then it goes to the registrar.

Courses that have a prerequisite that is a Gen Ed, why does the higher-level course also need to be a Gen Ed?

Generally speaking, only the lower-level needs to Gen Ed, although in the past there have been some issues with transfer students needing the higher-level Gen Ed course to meet the requirements. The new SUNY Gen Ed requirements should help avoid this issue in the future.

Question about the wording on SUNY's website with the credits required—do they need to be Gen Ed credits or just liberal arts and science credits? D. Berchtold and B. Dawe will look into this more.

V. Call for New Business

VI. Adjournment 4:03pm