

SUNY Broome General Education Committee Meeting Minutes

Thursday, October 4, 2018 3-4:30 pm Decker 217

Voting Members Present: K. McLain, P. Evans, K. Moyer, S. Ohl, C. Tokos

Voting Members Excused: B. Dawe

Non-Voting Members Present: S. Adanu, D. Berchtold, A. Haggerty

- I. Call to Order: 3:04 pm
- II. Review and approve Minutes – 9/20/2018 P. Evans 1st K. Moyer 2nd (4/0/0)
- III. Course Proposals/Revisions
 - a. New course proposal: Dr. Henry Bartlett: ANT 200-SOC 200: Women, Gender, Sexuality. We cannot vote until it goes through Curriculum Committee; this is a review of the documents. K. McLain - Rubric looks good, meets requirements, no pre-requisites or co-requisites.
 - b. K. McLain - Will discuss with Dr. Fran Battisti – why are we taking new Gen Ed courses? Will make a recommendation ultimately.
 - c. A. Haggerty – Accreditation process will help; communicate to campus that we are filled-up. May suggest that if faculty are not assessing, Gen Ed course may be de-activated.
 - d. MAT 115: Revised learning outcomes reviewed and approved.
C. Tokos 1st S. Ohl 2nd (4/0/0)
- IV. Updates
 - a. Memos from Dr. Battisti from spring semester regarding Basic Communication sent 9/13/2018 – updates coming for both oral and written, both are required.
 - b. Websites updates for members only area; accessibility is the focus.
 - c. Nuventive updates/assessment tab – documents to be added including SUNY Gen Ed Policies.
 - d. SLAC updates: Andrew Haggerty, SLAC Chair – SLAC assessment reporting plans and results summary are listed on SLAC website – who is up for assessment? Needs Gen Ed representative to attend upcoming meetings, held in NSC 207G 11:00 am Fridays: 10/12, 11/9, 12/7. K. Moyer volunteered to attend meetings.

The Agendas & Minutes for this year are on the SLAC website, and in Google Drive SLAC folder. For the 10/12/2018 Agenda, visit

<http://www3.sunybroome.edu/slac/minutes-and-agendas/>

V. New Business

- a. Assessment Plan updates – K. McLain – Use one form. SUNY Broome Course Assessment Map & Plan Guidelines distributed to Gen Ed members and presented to Curriculum Committee -approved. Middle States expects all modalities to be assessed – “Teach to that mission”. – K. McLain

Revised Plans Obtained from Gen Ed Revised List to Date: BUS 115, CRJ 245, ENG 110, ENG 220, SOC 110, MAT 115 are good.

- b. Curriculum Committee process revision proposal – K. McLain – If reviewing only the Learning Outcomes, then procedure is to submit only outcomes – Curriculum Committee is okay with this.

Ad Hoc Committee formed with K. McLain as Chair – members include D. Berchtold, A. Brandt, A. Haggerty, D. Wells. New process to be announced soon.

VI. Call for New Business

- a. A. Haggerty – Convocation should be tied to Gen Ed program. K. McLain: academic program process was revised last semester to try to capture enhanced assessment data for all programs, including Convocation.
- b. K. McLain – How do we give feedback? Look at S. Adanu’s data and post on members only area. Data that is collected – Does it assess what the program goals are?

VII. Adjournment

- a. K. McLain adjourns at 4:23 pm.

Respectfully submitted by Patricia Evans