

**SUNY Broome Community College
General Education Committee Minutes
04/23/2020**

College Vision: **Learning today, transforming tomorrow.**

SUNY Broome Mission: SUNY Broome Community College supports all members of the learning community by creating access to inclusive, diverse educational experiences. Success is achieved through the provision of innovative academics, transformative student support, and meaningful civic and community engagement.

Institutional Values: **INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**
Thursday, April 23, 2020 3-4:30 pm
Via Google Hangout

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Present Voting: B. Dawe, P. Evans, K. Moyer, S. Ohl, C. Tokos

Non-voting: D. Berchtold, S. Gible, K. McLain

I. Call to order 3:03pm

II. Minutes from 04/02/20 *Motion to approve: C. Tokos, P. Evans 2nd, Vote: 5, 0, 0*

III. Course Revisions:

a. MAT182

Reviewed the course document. C. Tokos explained that it was simplified from the previous version. No discussion or questions; SLOs seem to be clear and measurable. We will vote next meeting.

IV. Vote on Course Deactivations:

a. MAT224

b. MAT260

c. MAT250

d. MAT245

e. MAT264

f. MAT266

g. MAT281

h. MAT282

K. McLain: only issue would be if these changes would affect any programs

C. Tokos: The Math department discussed that at their dept meeting and T. Bremer checked on this before they completed the forms for these course.

Motion to vote on all these courses collectively: B. Dawe, 2nd S. Ohl

Vote to deactivate courses listed above: S. Ohl, 2nd C. Tokos, Vote: 5, 0, 0

IV. New Business

- a. Dr. Kim McLain, update from Institutional Effectiveness & Enrollment Planning

Dr. Haynes approved the ILOs measurable statements, she is very happy with them. They have been shared with all the campus and Shared Governance groups—no issues with them.

Moving full force ahead with Program Reviews. Also reminder about Assessment. SUNY is recommended to mark Assessments from this semester somehow as COVID-19 for future reference. K. McLain is available to help with assessment. It is okay if original assessment has to be changed to fit the current situation.

K. McLain thanked us for the work that we put into the process.

- b. Update on measurable statements for the ILO's

Email from Dr. Haynes thanking us for the work we did and how the process we used demonstrated how committees should function.

Outside note—now when a change is made to the list of Gen Ed courses on the Gen Ed website, all other places on the SUNY Broome website will now be linked to that list. This will be the only way to access the list.

Discussion of the process of approving changes to Gen Ed courses (approving courses, revisions, and deactivations)--need to discuss with Dr. Haynes and clarify the process. K. McLain and D. Berchtold will discuss with Dr. Haynes and others—they will report back to us.

- c. Mapping Gen Ed courses to ILO's

Continued discussing and mapping course from the Gen Ed list to specific ILOs.

K. McLain suggested sending a message to the Chairs for the courses as we map them stating that the Gen Ed committee thinks the course maps to ILO___. And to please let us know if they agree and what assignment they will be assessing that shows this. If they disagree, we will ask them to please let us know what ILO the course does map to and what assignment they will be assessing that captures the ILO.

V. Call for New Business

VI. Adjournment 4:43pm