

# SUNY Broome General Education Committee

## Meeting Minutes

*Tuesday, December 5th, 2017 3-4:30 pm*

*Location: NSC 207 G*

*Voting members in attendance: E. Heard, S. Ohl, E. Brand, K. McLai, P. Evans, A. Haggerty*

*Non-Voting Members in attendance: D. Berchtold, S. Adanu*

### **I. Call to order 3:03pm**

### **II. Review and approval of minutes (11/14/17) Motion by E. Brand, S. Ohl 2nds the motion Approval Vote (4/0/0)**

### **III. Updates**

- a. CST 109 memo sent to Dr. Battisti : response from Dr. Battisti is passed out.
- b. CAI meeting request to discuss information management tutorial. Still waiting to hear about a date.

### **VI. New Business**

- a. SLAC meeting : A. Haggerty attended a meeting. SLAC is working on a schedule for reviewing assessments.
- b. LA meeting 12/1 : K. McLain provided information at this meeting. All links to the website have been shared.
- c. Middle States Conference 12/6-12/8 : D. Berchtold, S. Adanu, K. McLain will attend, among others from campus. K. McLain will also be attending a General Education conference in February in Philadelphia.
- d. TracDat : SUNY Broome has acquired this software. It will aid our data collection process.
- e. Discussion of Gen Ed Charge (memo from Dr. Battisti)---impact on by-laws : Coherence and purpose document (has been used in the past) may serve the committee in implementation of the mission statement. The committee may wish to write an additional vision statement. K. McLain will edit the mission statement, send out for a vote via e-mail.
- f. Frequency study—review of assessments--Next steps : has been completed. Continues to be pending business.
- g. Meetings next semester : K. McLain handed out proposed meeting dates for the Spring 2018 semester. Meetings will switch to Thursdays, opposite curriculum committee meetings. Motion to accept meeting dates: A. Haggerty ; S. Ohl 2<sup>nd</sup> Approval vote(6/0/0)
- h. Call for new business
  - A. Haggerty suggests additional discussion of assessment of critical thinking. K. McLain relays that CAI will be looking at this. Gen Ed committee has already recommended that each program devise a rubric to assess critical thinking, if that program is not currently requiring Eng. 220.

### **VII. Adjournment 4:40**

**Motion E. Brand P. Evans (6/0/0)**