

General Education Committee Meeting Minutes 3/8/18

Thursday, March 8, 2018 3-4:30 pm

Location: Decker 217

Voting Members Present: S. Ohl, P. Evans, E. Heard, E. Brand, K. McLain, A. Haggerty

Non voting members present: D. Berchtold, S. Adanu, L. Banel, K. Mansfield

- I. Call to order 3:05pm
- II. Review and approval of minutes (2/8/18)—Meeting 2/22 canceled due to weather
E. Brand, P. Evans Approval vote 5/0/0
- III. Updates
K. McLain attended the Gen Ed conference in Philadelphia. Kim passed out rubrics used by many universities that could be used as a template for Broome in the future.
CAI Meeting : K. McLain attended CAI, distributed memos from that meeting; awaiting to hear back results for endorsement of Information Management Tutorial to be used for capturing the gen ed infused competency information management and asking programs to develop a rubric to assess critical thinking if they do not require ENG 220

SLAC updates : none

Program Review Committee update : purpose is to look at Gen Ed program data and provide feedback to divisions.

K. McLain has been reaching out to different departments on campus to discuss assessment plans.

K. McLain suggests that SUNY Broome should have a discussion regarding General Education. The Academic coffee house will focus on this on Thursday March 29th at 11am. Location TBD. If the Gen Ed committee could attend it would be beneficial.

Proposed Program List: K. McLain passed out a proposed list of courses to be used as focus courses for the Middle States assessment in 2019. It is unreasonable to expect assessment of the 280 total General Education courses by 2019, this list would represent courses identified through a frequency study with high enrollment in each department that represent a sample of general education in that department. These courses would define the Gen Ed program, but all Gen Ed classes would still need to be assessed for Program review, SLAC, or accreditation.

E. Brand suggests the Intro to Literature course be renamed “All Literature” because these courses are assessed together using the same criteria.

Discussion of the FAQ document to be released to departments regarding assessment focus.

Gen Ed representatives are asked to discuss with the Chairs and Deans of their division before the next meeting 3/22/18.

A. Haggerty : assessment reports should be available for most of the classes on the current list.

K. McLain: the question has come up as to why a course would be listed as 2 gen ed categories.

A. Haggerty has historical perspective, SUNY lumped things together in the past. However, SUNY does state more than 1 category may be listed. K.McLain to update form so that more than 1 box can be checked. Committee agreed that in order to ensure meeting both categories, an assessment plan for each category must be submitted.

New Business

- a. General education campus discussion: There will be an academic coffee hour hosted by F. Battisti to open a discussion on campus regarding General Education.
- b. Call for new business
 - i. Member Terms: Ellen Brand, Stephen Ohl (year 3) : Ellen and Steve's terms are up this year. E. Heard will be seeking a new rep for STEM due to a schedule conflict in the Fall 2018.

Next meeting: March 22, 2018

Adjournment 4:33 pm