SUNY Broome Community College
General Education Committee Agenda
9/19/19
College Vision**: Learning today, transforming tomorrow.**

SUNY Broome Mission**: SUNY Broome Community College supports all members of the**
learning community by creating access to inclusive, diverse educational experiences. Success
is achieved through the provision of innovative academics, transformative student support,
and meaningful civic and community engagement.

Institutional Values**: INQUIRY, RESPECT, INTEGRITY, TRUST, EQUITY**
Thursday, September 19, 2019 3-4:30 pm
Location: Decker 217

Vision: LEARNING TODAY, TRANSFORMING TOMORROW

Voting Members Present: B. Dawes, P. Evans, K. Moyer, S. Ohl

None Voting Members Present: D. Berchtold, M. Hankin, P. Haynes, K. McLain, J. Musa

I. Call to order 3:05 pm

II. Minutes from 5/9/19—approved electronically

III. Course Proposals/Revisions:
   a. General Education Committee Rubric review
   b. Course Revisions (Presentation): Dr. Jen Musa and Maureen Hankin—BIO/HST 104 Health
       for Haiti
       J. Musa and M. Hankin started with a brief history of how the course has evolved since
       its creation in 2014. They explained how the course allows students to experience a
       real-world situation and study compared to scientific method study. Students are
       involved at all different levels and in different aspects of the work. The data collected is
       used in cross-course collaborations with HIT/BIT courses. They also provided
       documentation of an assignment that meets the general education requirements, along
       with the letter from Binghamton University documenting their unanimous decision to
       accept the course as a transfer General Education course.

       Following the presentation there was a brief discussion and S. Ohl asked about the level
       at which students participate in the medical procedures (they take height, weight, etc.,
       no bloodwork) and where the money for the program comes from (donations and
       fundraising).

IV. New Business
   a. Dr. Penny Haynes: General Education Committee Charge

Dr. Haynes charged us with focusing on programs and finding what courses can satisfy the general education requirements with these programs (and keeping this in mind when looking at any new courses applying for gen ed status). She also asked us to focus on our ILOs and creating measurable outcomes for them—and then helping to educate people across campus about the importance of the ILOs and which courses satisfy them.

b. Middles States Standards (Standard III)
Connected to the charge by Dr. Haynes, K. McLain gave out documents with information about Standard III and the draft of outcomes for the ILOs that she started. We will return to this next meeting to discuss and offer suggestions for the outcomes. D. Berchtold is the co-chair of the Standard III Working Group for Middle States, so she will be available to advise and help as we move forward with this.

c. General Education Course List
A list of the current course as given out—this will need to be maintained and updated if any changes occur.

d. General Education Assessment Schedule
Along with the course list above was the schedule of planned assessments. This will also need to be updated if anything changes, but otherwise we should be seeing assessments from the gen ed courses come in according to this schedule.

e. SUNY Broome ILOs: measurable statements
Discussion tabled until next meetings

f. Committee updates:
    a. Institutional Effectiveness & Strategic Planning Committee
    b. SLAC Revisions/Updates
    No updates

g. Membership 2019-2020 academic year: HS Vacancy (1), B. Dawe (2), Patricia Evans (3), Karyn Moyer (3), Stephen Ohl (2), Carly Tokos (1)

h. Gen Ed Committee Chair Nominations 2019-2020
K. Moyer said she would run for Chair. B. Dawes moved to nominate K. Moyer, P. Evans 2nd. Vote: 4/0 2 members not present to vote. K. Moyer elected Chair

i. Gen Ed Committee Secretary 2019-2020
Nominations and discussion tabled until the full committee meets

V. Call for New Business

VI. Adjournment   4:35 pm

Next meeting: Thursday October 3, 2019.

Respectfully submitted by Karyn Moyer