

New York State Driver Education Instructor Courses:

In order to be certified to teach driver education in area high schools, you need to take several Driver Education Instructor Courses. See the instructions below for registering for the various programs.

Registering for the *Risk Management* course, the first in the series, as part of the New York State Driver Education Instructor courses.

To participate in SUNY Broome's Driver Education Instructor certification program, you are required to take Risk Management (course code CRJ-254) as a credit course through the Criminal Justice and Emergency Services Department. The remaining courses will be taken through the College's Continuing Education Department. See your instructor for more details about the other courses.

You will sign up for Risk Management as a non-matriculated student unless you are already currently enrolled full-time at SUNY Broome. To take the course, **you must enroll before the first day of the semester.** (See www.sunybroome.edu for semester start dates, along with drop and withdrawal dates.) 100% refunds are not granted after the semester begins.

To enroll as a non-matriculated student, go to this web address:

<https://sunybroome.wufoo.com/forms/k14h91u91d9i1vx/>

You can also get to the same web address by following these steps:

1. Go to www.sunybroome.edu
2. Click on "Admissions".
3. Then "Register for Classes".
4. Then "Take a Few Classes".
5. Then "Sign up for Classes".
6. After this, just follow instructions for "Course Registration for Non-Matriculated Students".

Standard SUNY Broome tuition rates and some College fees apply. There are no immunization requirements or parking fees because the course is being taught online.

After completing the online form, you will receive an e-mail from the Registrar's Office concerning payment information and residency verification.

The subsequent courses- *Traffic Safety 1, Traffic Safety 2, and Problems & Trends in Traffic Safety* are run through the Continuing Education Department. Registration for these courses can be made by calling 607-778-5012. Tuition for these

programs is set by the instructor. Credit will be awarded through the Criminal Justice and Emergency Services Department by prior learning assessment upon completion of the course provided the Risk Management class has been successfully completed.

If you have any questions, call 607-778-5012.